



# Board of Adjustment Staff Report

Meeting Date: September 5, 2019

Agenda Item: 8A

ADMINISTRATIVE CASE NUMBER: WADMIN19-0017 (Tahoe Forum)

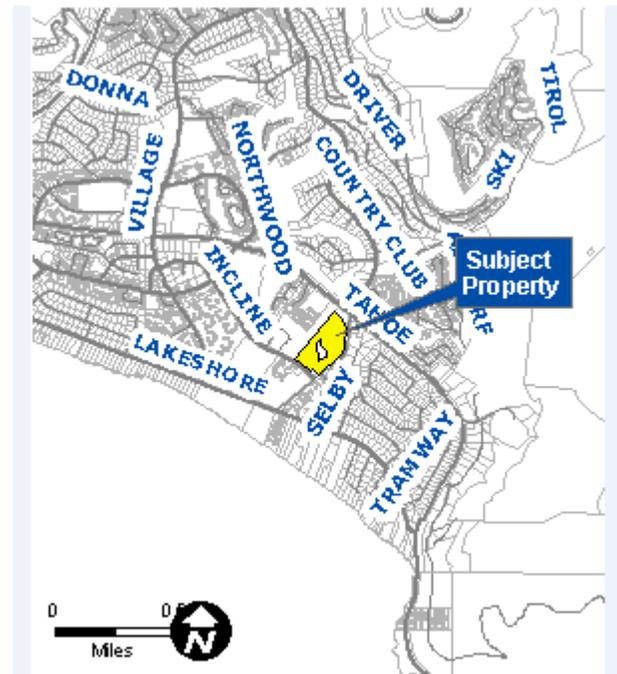
BRIEF SUMMARY OF REQUEST: An administrative permit and approval of an outdoor community event business license application for the Tahoe Forum

STAFF PLANNER: Planner's Name: Julee Olander  
Phone Number: 775.328.3627  
E-mail: [jolander@washoecounty.us](mailto:jolander@washoecounty.us)

### CASE DESCRIPTION

For possible action, hearing, and discussion to approve an administrative permit for an outdoor community event business license for the Tahoe Forum featuring speaker Maye Musk. The free event will be held at the Sierra Nevada College campus at 999 Tahoe Blvd. on October 5, 2019, from 2:00 p.m. to 3:30 p.m. with approximately 650 to 700 people in attendance. Parking will be available at the Sierra Nevada College campus parking lot, Cornerstone Church parking lot, Incline Village General Improvement District Recreation Center parking lot, and along Country Club Drive and Incline Way.

Applicant:	Kristina Hill
Property Owner:	Sierra Nevada College
Location:	999 Tahoe Blvd.
APN:	127-040-10
Parcel Size:	1.1 acres
Master Plan:	Commercial (C)
Regulatory Zone:	General Commercial (GC)
Area Plan:	Tahoe
Citizen Advisory Board:	Incline Village/Crystal Bay
Development Code:	Authorized in Article 808, Administrative Permits
Commission District:	1 – Commissioner Berkbigler



Vicinity Map

### STAFF RECOMMENDATION

APPROVE

**APPROVE WITH CONDITIONS**

DENY

### POSSIBLE MOTION

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Board of Adjustment approve, subject to the conditions contained as Exhibit A in the staff report, Administrative Permit Case Number WADMIN19-0017 for the Tahoe Forum, an administrative permit under WCC Section 110.310.20 and a temporary business license under WCC 25.272 for the Tahoe Forum, an outdoor community event.

*(Motion with Findings on Page 6)*

**Staff Report Contents**

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**Exhibits Contents**

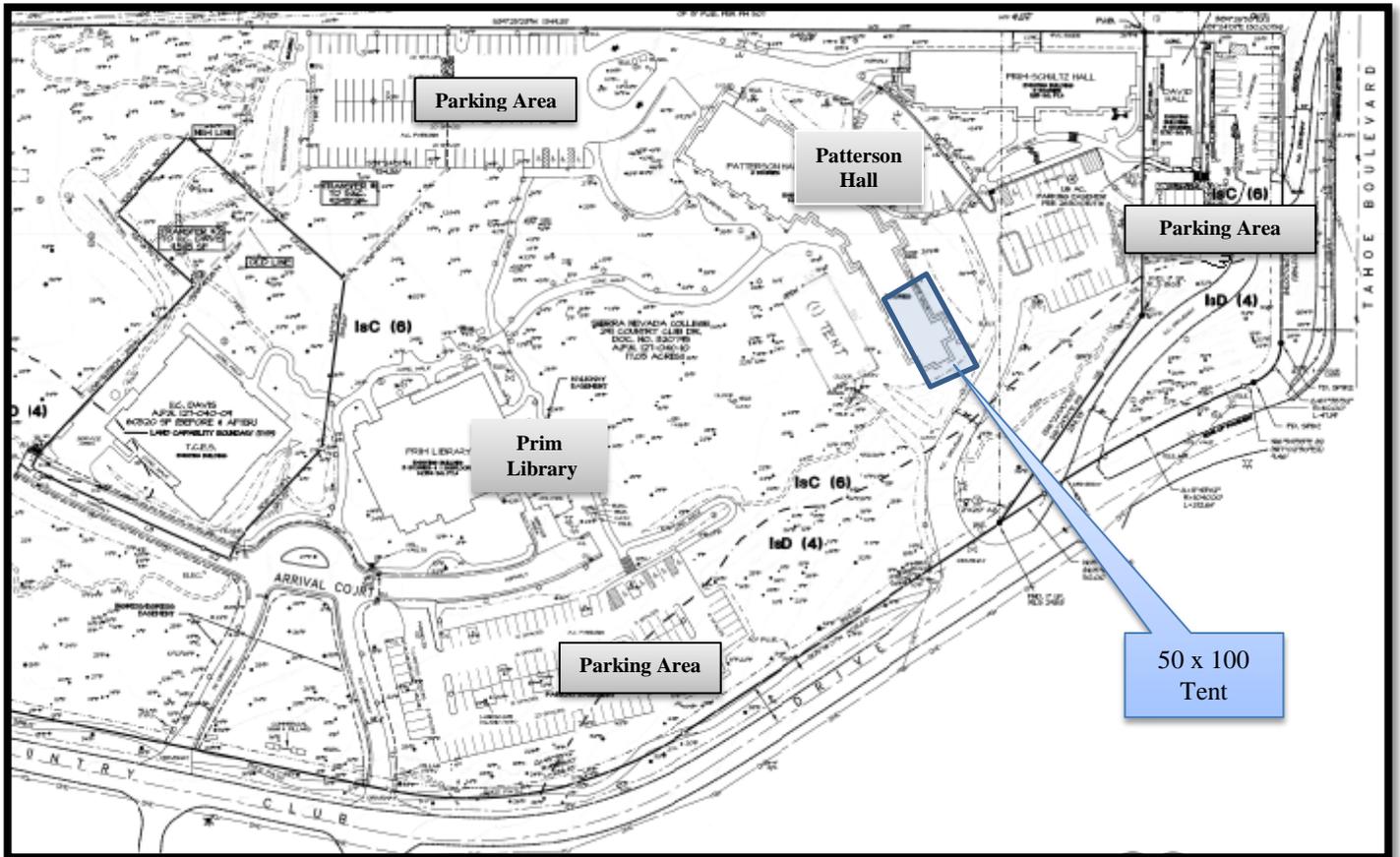
Conditions of Approval ..... Exhibit A  
Agency Review Letters ..... Exhibit B  
Noticing Map ..... Exhibit C  
Project Application ..... Exhibit D

**Administrative Permit Definition**

The purpose of an administrative permit is to provide a method of review for a proposed use which possess characteristics that requires a thorough appraisal in order to determine if the use has the potential to adversely affect other land uses, transportation or facilities in the vicinity. The Board of Adjustment or the Hearing Examiner may require conditions of approval necessary to eliminate, mitigate, or minimize to an acceptable level any potentially adverse effects of a use, or to specify the terms under which commencement and operation of the use must comply. Prior to approving an application for an administrative permit, the Board of Adjustment must find that all of the required findings, if applicable, are true.

The conditions of approval for Administrative Permit Case Number WADMIN19-0017 are attached (see Exhibit A) to this staff report and will be included with the action order, if approved.

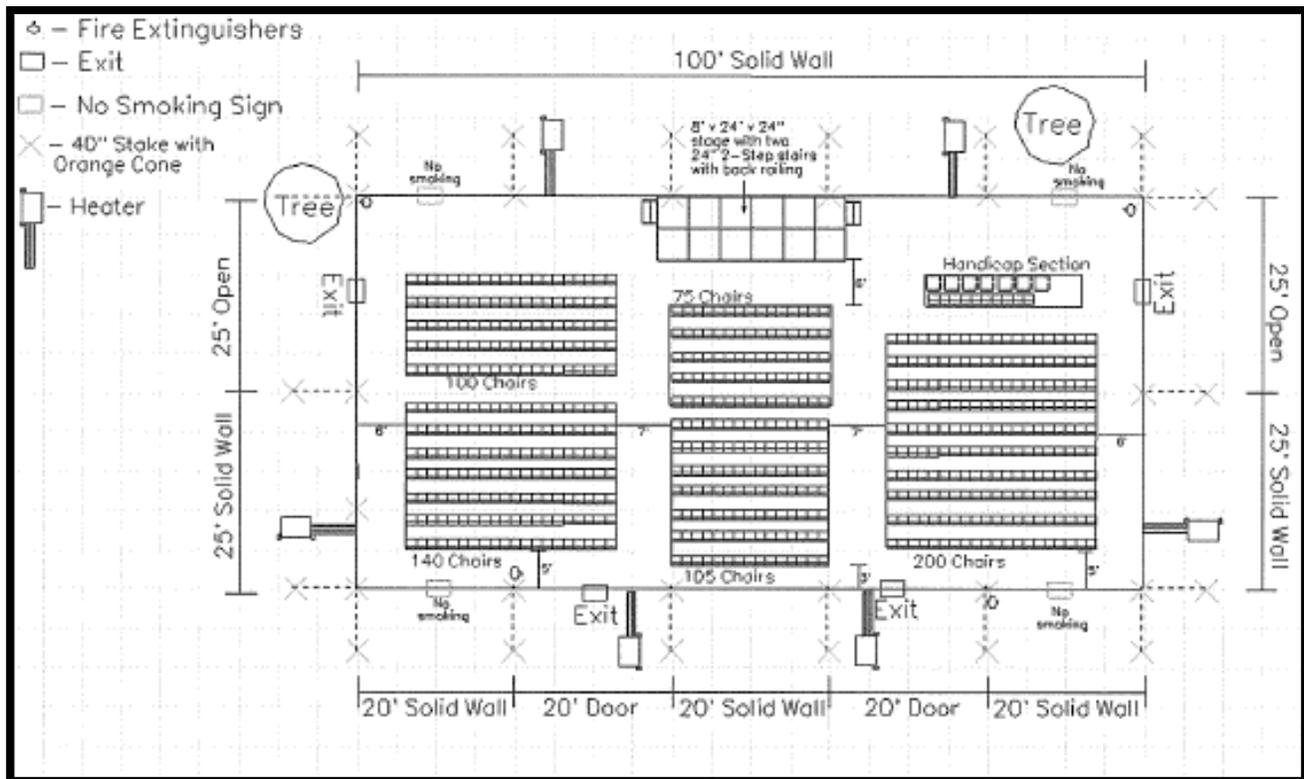
The subject property is designated as General Commercial (GC). Based on the applicant's estimated maximum number of attendees on any one day of the event (650-700), the event qualifies as an "outdoor community event" under WCC Section 25.272, which is allowed in the GC zone but requires an administrative permit under WCC Section 110.310.20. The applicant is therefore seeking approval of the administrative permit for the proposed outdoor community event. An approval of the administrative permit will also include approval of the associated outdoor community event business license.



### Site Plan

#### Project Evaluation

The Tahoe Forum is applying for an outdoor community event; to have a speaker at the Sierra Nevada College on October 5, 2019. The event is free and the speaker will be Maya Musk and she will speak from 2 p.m. to 3:30 p.m. The event will be held in a tent on the campus adjacent to the rear of Campbell Friedman Hall on the Sierra Nevada College campus. Camelot Party Rentals will set up a 50 x 100 foot open air tent; Camelot will obtain a building permit for the tent. A stage will be installed 24" off the ground (See lay- out map below). Lighting and sound will be set up by Moonlighting and Sound, which will connect to electrical outlets within the laundry facility in Campbell Friedman Hall. Parking will be available at several locations: Sierra Nevada College campus parking lot with 311 parking spaces; Cornerstone Church parking lot with 70 parking spaces; Incline Village General Improvement District Recreation Center parking lot with 60 parking spaces; and along Country Club Drive and Incline Way with approximately 60 parking spaces. Volunteers will be available to direct attendees to the parking areas. Restrooms are available on campus at Patterson Hall and Primm Library. No food will be served at the event.



### Tent lay-out

### Incline Village/Crystal Bay Citizen Advisory Board (IV/CB CAB)

The proposed event will be heard at the regularly scheduled September 3, 2019 Incline Village/Crystal Bay Citizens Advisory Board. The CAB comments, recommendation and minutes were not available to be included in the staff report. Staff will provide a report at the Board of Adjustment meeting on September 5, 2019.

### Reviewing Agencies

The following agencies received a copy of the project application for review and evaluation.

- Washoe County Community Services Department
  - Planning and Development Division
  - Engineering and Capital Projects Division
- Washoe County Health District
  - Environmental Health Services Division
  - Emergency Medical Services Program
- Washoe County Risk Management
- Incline Village Sheriff
- North Lake Tahoe Fire Protection District
- Incline Village General Improvement District

Agencies/departments provided comments and/or recommended conditions of approval in response to their evaluation of the project application (see Exhibit A).

### **Staff Comment on Required Findings**

WCC 110.808.25 requires that all of the following findings be made to the satisfaction of the Washoe County Board of Adjustment before granting approval of the administrative permit request. Staff has completed an analysis of the application and has determined that the proposal is in compliance with the required findings as follows.

1. **Consistency.** That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan.

***Staff Comment:** There are no policies or action programs that prohibit the approval of a temporary one-day event of this nature in the Tahoe Area Plan.*

2. **Improvements.** That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven.

***Staff Comment:** The applicant has addressed the applicable requirements for providing sanitation, and parking for the temporary one-day event.*

3. **Site Suitability.** That the site is physically suitable for a pancake breakfast within a temporary tent structure located on the beach adjacent to Lake Tahoe and for the intensity of such a development.

***Staff Comment:** The event has been held at this location on previous occasions, and temporary improvements have been planned to make the site suitable for the temporary one-day event.*

4. **Issuance Not Detrimental.** That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.

***Staff Comment:** Impacts associated with the event are of limited impact and duration as this is a temporary, one-day, event. Therefore, there will be no significant impact to the public health, safety or welfare; the event is unlikely to be injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.*

5. **Effect on a Military Installation.** Issuance of the permit will not have a detrimental effect on the location, purpose or mission of the military installation.

***Staff Comment:** There is no military installation in the area that is required to be noticed for this Administrative Permit; therefore this finding does not need to be made.*

### **Recommendation**

Those agencies which reviewed the application recommended conditions in support of approval of the project. Therefore, after a thorough analysis and review, Administrative Permit Case Number WADMIN19-0017 is being recommended for approval with conditions. Staff offers the following motion for the Board's consideration.

### **Motion**

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Board of Adjustment approve Administrative Permit Case Number WADMIN18-0017 for the Tahoe Forum, having made all five findings in accordance with Washoe County Development Code Section 110.808.25:

1. **Consistency.** That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan;

2. Improvements. That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven;
3. Site Suitability. That the site is physically suitable for a forum with a speaker and for the intensity of such a development;
4. Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area;
5. Effect on a Military Installation. Issuance of the permit will not have a detrimental effect on the location, purpose or mission of the military installation.

### **Appeal Process**

Board of Adjustment action will be effective 10 calendar days after the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant, unless the action is appealed to the Washoe County Board of County Commissioners, in which case the outcome of the appeal shall be determined by the Washoe County Board of County Commissioners. Any appeal must be filed in writing with the Planning and Building Division within 10 calendar days from the date the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant.

Applicant: Kristina Hill  
PO Box 6139  
Incline Village, NV 89450

Property Owner: Sierra Nevada College  
291 Country Club Drive  
Incline Village, NV 89451

Action Order xc: Nathan Edwards, District Attorney's Office; Incline Village/Crystal Bay  
Citizen Advisory Board; Incline Village General Improvement District, 893  
Southwood Boulevard, Incline Village, NV 89451



# Conditions of Approval

Administrative Permit Case Number WADMIN19-0017

The project approved under Administrative Permit Case Number WADMIN19-0017 shall be carried out in accordance with the Conditions of Approval granted by the Board of Adjustment on September 5, 2019. Conditions of approval are requirements placed on a permit or development by each reviewing agency. These conditions of approval may require submittal of documents, applications, fees, inspections, amendments to plans, and more. These conditions do not relieve the applicant of the obligation to obtain any other approvals and licenses from relevant authorities required under any other act or to abide by all other generally applicable codes, and neither these conditions nor the approval by the County of this project/use override or negate any other applicable restrictions on uses or development on the property.

**Unless otherwise specified**, all conditions related to the approval of this administrative permit shall be met or financial assurance must be provided to satisfy the conditions of approval prior to issuance of a grading or building permit. The agency responsible for determining compliance with a specific condition shall determine whether the condition must be fully completed or whether the applicant shall be offered the option of providing financial assurance. All agreements, easements, or other documentation required by these conditions shall have a copy filed with the County Engineer and the Planning and Building Division.

Compliance with the conditions of approval related to this administrative permit is the responsibility of the applicant, his/her successor in interest, and all owners, assignees, and occupants of the property and their successors in interest. Failure to comply with any of the conditions imposed in the approval of the administrative permit may result in the initiation of revocation procedures.

Operational Conditions are subject to review by the Planning and Building Division prior to the renewal of a business license each year. Failure to adhere to the operational conditions may result in the Planning and Building Division recommending that the business license not be renewed until conditions are complied with to the satisfaction of Washoe County.

Washoe County reserves the right to review and revise the conditions of approval related to this Administrative Permit should it be determined that a subsequent license or permit issued by Washoe County violates the intent of this approval.

For the purpose of conditions imposed by Washoe County, “may” is permissive and “shall” or “must” is mandatory.

Conditions of approval are usually complied with at different stages of the proposed project. Those stages are typically:

- Prior to permit issuance (i.e., grading permits, building permits, etc.).
- Prior to obtaining a final inspection and/or a certificate of occupancy.
- Prior to the issuance of a business license or other permits/licenses.
- Some “Conditions of Approval” are referred to as “Operational Conditions.” These conditions must be continually complied with for the life of the project or business.

FOLLOWING ARE CONDITIONS OF APPROVAL REQUIRED BY THE REVIEWING AGENCIES. EACH CONDITION MUST BE MET TO THE SATISFACTION OF THE ISSUING AGENCY.

**Washoe County Planning and Building Division- Planning**

1. The following conditions are requirements of the Planning and Building Division, which shall be responsible for determining compliance with these conditions.

**Contact Name – Julee Olander, Planner, 775.328.3726, jolander@washoecounty.us**

- a. The applicant shall demonstrate substantial conformance to the application and site plans approved as part of this license.
- b. The site shall be cleaned-up and all trash removed within 2 days of the conclusion of the event.

**Washoe County Planning and Building Division- Building**

2. The following conditions are requirements of the Building Division, which shall be responsible for determining compliance with this condition.

**Contact Name – Dan Holly, 775.328. 2027, dholly@washoecounty.us**

- a. The applicant shall submit a complete set of plans, engineering, and special inspection agreement for the tent structure. Please allow a minimum of 30 days prior to the event for the review process.

**Washoe County Engineering Division**

3. The following conditions are requirements of the Engineering Division, which shall be responsible for determining compliance with this condition.

**Contact Name – Mitchell Fink, 775.328. 2050, mfink@washoecounty.us**

- a. Provide documentation from the property owners for the IVGID Recreation Center and Cornerstone Church stating that it is acceptable to use their parking lots during this event.
- b. Provide a site map showing the parking lot locations and include the proposed parking locations on Country Club Drive and Incline Way.
- c. The documentation and site map shall be provided to Engineering and Capital Projects for review and approval at least 30 days prior to the event.

\*\*\* End of Conditions \*\*\*



# WASHOE COUNTY

## COMMUNITY SERVICES DEPARTMENT

### Engineering and Capital Projects

1001 EAST 9<sup>TH</sup> STREET  
RENO, NEVADA 89512  
PHONE (775) 328-3600  
FAX (775) 328.3699

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#### INTEROFFICE MEMORANDUM

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DATE: August 13, 2019

TO: Julee Olander, Planner, Planning and Building Division

FROM: Mitchell Fink, Engineering and Capital Projects Division

**SUBJECT: WADMIN19-0017  
APN 127-040-10  
TAHOE FORUM**

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#### GENERAL PROJECT DISCUSSION

Washoe County Engineering staff has reviewed the above referenced application. The Engineering and Capital Projects Division recommends approval with the following conditions.

#### TRAFFIC AND ROADWAY (COUNTY CODE 110.436)

Contact Information: Mitch Fink, (775) 328-2050

1. Provide documentation from the property owners for the IVGID Recreation Center and Cornerstone Church stating that it is acceptable to use their parking lots during this event.
2. Provide a site map showing the parking lot locations and include the proposed parking locations on Country Club Drive and Incline Way.
3. The documentation and site map shall be provided to Engineering and Capital Projects for review and approval at least 30 days prior to the event.

MF/krk



INTEGRITY



EFFECTIVE  
COMMUNICATION



QUALITY  
PUBLIC SERVICE

**From:** [Holly, Dan](#)  
**To:** [Olander, Julee](#)  
**Subject:** Administrative Permit Case Number WADMIN19-0017 (Tahoe Forum)  
**Date:** Thursday, August 08, 2019 2:16:58 PM

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Julee: I have reviewed the above referenced application and have the following comments: A complete set of plans, engineering, and special inspection agreement are required at the time of submittal. Please allow a minimum of 30 days prior to the event for the review process.  
Thank You,

**From:** [Dayton, Brittany](#)  
**To:** [Olander, Julee](#)  
**Cc:** [Cona, Denise](#); [Fagan, Donna](#); [Health – EHS Front Desk](#); [Lawson, Jacqueline](#)  
**Subject:** FW: Tahoe Forum - October 3  
**Date:** Wednesday, August 07, 2019 11:47:15 AM

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Hello Julee,

I reviewed the August Agency Review memo. Based on the information in the application, it does not meet the state requirements for EMS at the event. However I notified North Lake Tahoe Fire Protection District and the Incline Village Community Hospital of the date/time so their agencies were aware. Please see the email below.

Please let me know if you have any questions.

Thanks,  
Brittany

**Brittany Dayton, MPA**

EMS Coordinator | Division of Epidemiology & Public Health Preparedness | [Washoe County Health District](#)  
[bdayton@washoecounty.us](mailto:bdayton@washoecounty.us) | O: (775) 326-6043 | C: (775) 544-4847 | F: (775) 785-4185 | 1001 E. Ninth St., Bldg. B, Reno, NV 89512



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**From:** Dayton, Brittany  
**Sent:** Wednesday, August 7, 2019 11:39 AM  
**To:** RSommers; Mark Regan; 'Jeff Sambrano'; 'Freed, Mike'; 'jiida@tfhd.com'  
**Cc:** Lawson, Jacqueline  
**Subject:** Tahoe Forum - October 3

Hello all,

The County has received an outdoor community event application for Tahoe Forum. The event is scheduled for October 5 from 2:00pm-3:30pm at Sierra Nevada College and is featuring speaker Maye Musk. Event organizers are expecting between 650-700 people in attendance. There will be parking on the college campus, with overflow parking at Incline Village General Improvement District Recreation Facility and Cornerstone Church.

Given the information provided in the application, this event does not meet the state requirements to have EMS coverage at the event. However, I wanted to ensure that your agencies are aware of the date/time and location. I know that this event is about 2 months away, so I would encourage to you add it to your calendars.

Please let me know if you have any questions, or would like any additional information about the event.

Thank you,  
Brittany

**Brittany Dayton, MPA**

EMS Coordinator | Division of Epidemiology & Public Health Preparedness | [Washoe County Health District](#)

[bdayton@washoecounty.us](mailto:bdayton@washoecounty.us) | O: (775) 326-6043 | C: (775) 544-4847 | F: (775) 785-4185 | 1001 E. Ninth St., Bldg. B, Reno, NV 89512



Date	8-7-19
Attention	Julee Olander
Re	Administrative Permit Case Number WADMIN 19-0017
APN	127-040-10
Service Address	999 Tahoe Blvd
Owner	Sierra Nevada College

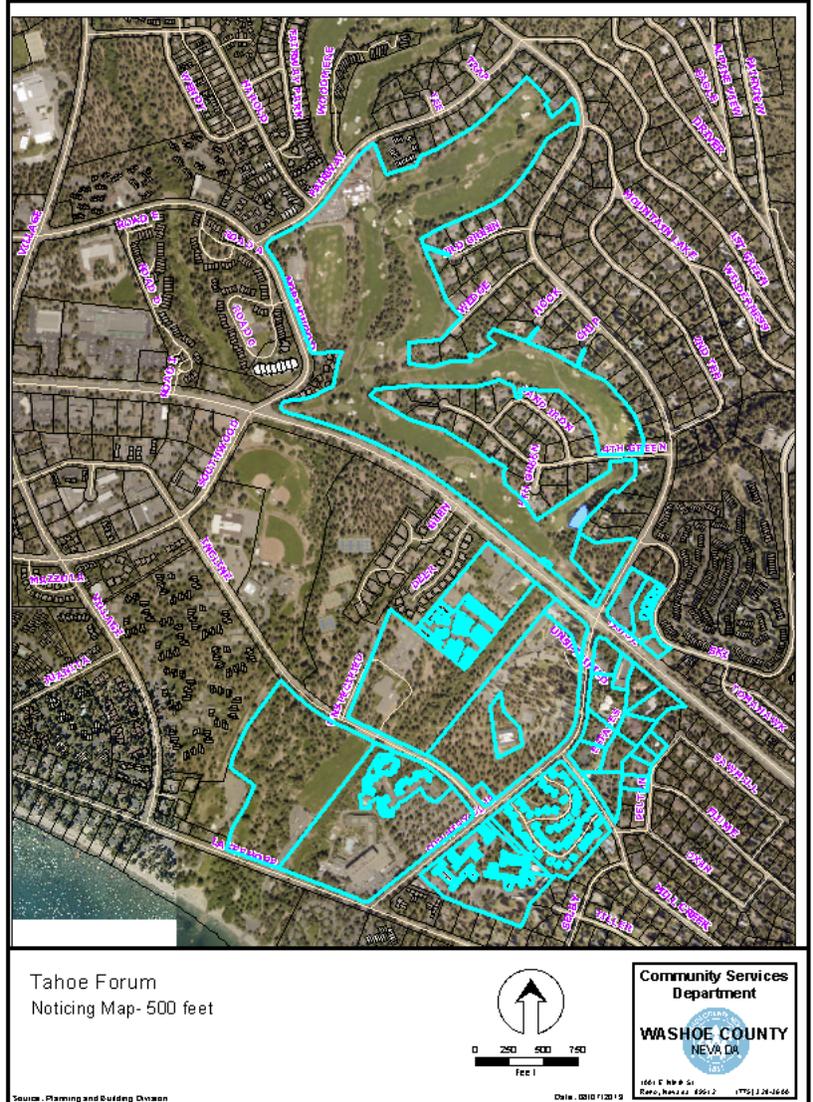
1. **Administrative Permit Case Number WADMIN19-0017 (Tahoe Forum)** – For possible action, hearing and discussion to approve an Administrative Permit to approve an Outdoor Community Event business license for the Tahoe Forum featuring speaker Maye Musk. The free event will be held at the Sierra Nevada College campus at 999 Tahoe Blvd. on October 5, 2019, from 2:00 p.m. to 3:30 p.m. with approximately 650 to 700 people in attendance. Parking will be available at the Sierra Nevada College campus parking lot, Cornerstone Church parking lot, Incline Village General Improvement District Recreation Center parking lot, and along Country Club Drive and Incline Way.

- Applicant: Kristina Hill
- Property Owner: Sierra Nevada College
- Location: 999 Tahoe Blvd.
  
- Assessor's Parcel Number: 127-040-10
- Parcel Size: 1.1 acres
- Master Plan Category: Commercial
- Regulatory Zone: General Commercial (GC)
- Area Plan: Tahoe
- Citizen Advisory Board: Incline Village/Crystal Bay
- Development Code: Authorized in Article 808, Administrative Permits
- Commission District: 1 – Commissioner Berkbigler
- Staff: Julee Olander, Planner  
Washoe County Community Services Department  
Planning and Building Division
  
- Phone: 775-328-3627
- Email: [jolander@washoecounty.us](mailto:jolander@washoecounty.us)

IVGID Comments: No Impact to the Incline Village General Improvement District.

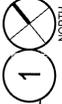
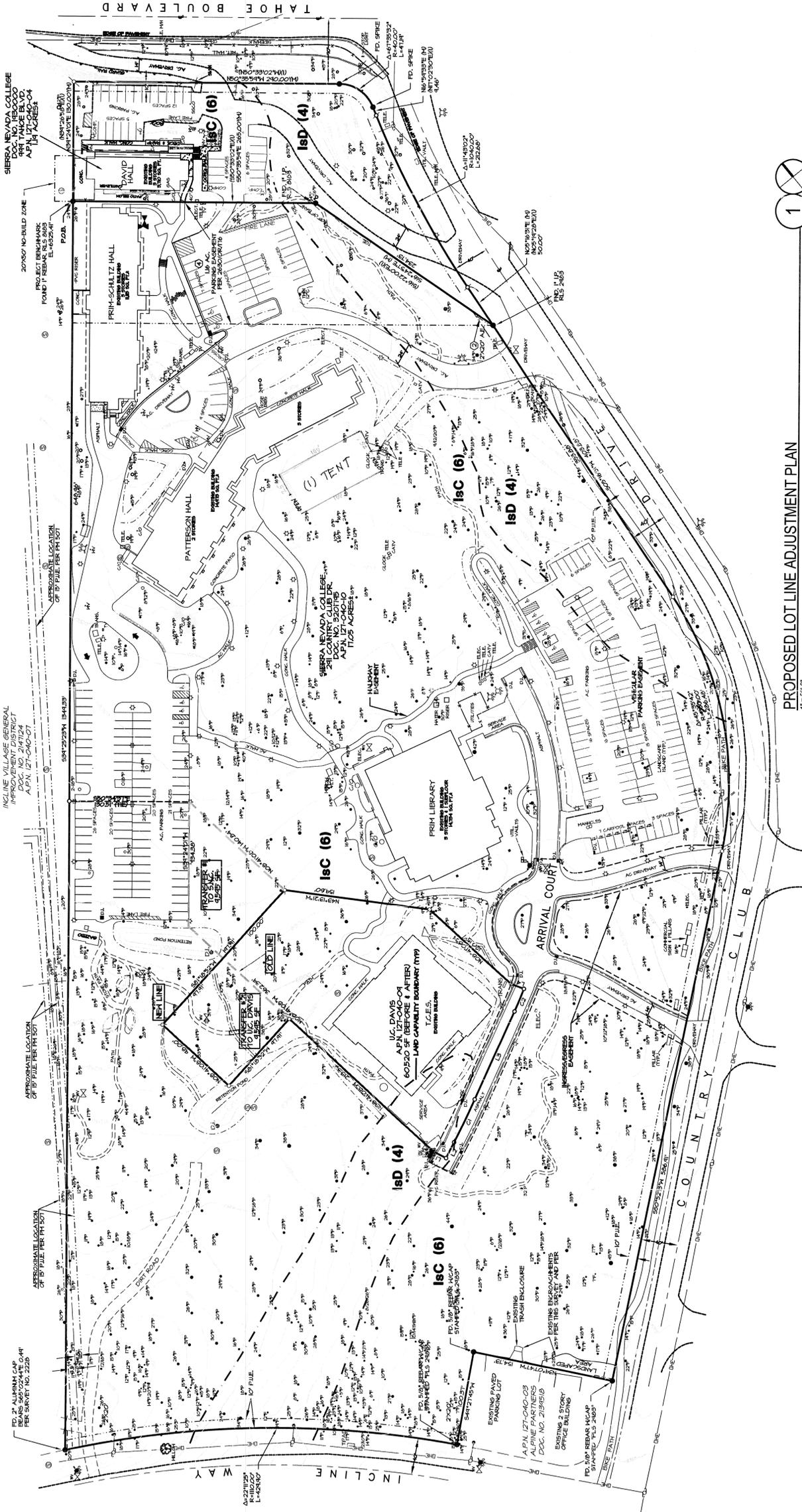
**Public Notice**

Washoe County Code requires that public notification of an administrative permit be mailed to a minimum of 30 separate property owners within a minimum 500 foot radius of the subject property a minimum of 10 days prior to the public hearing date. This proposal was noticed within a 500-foot radius of the subject property, noticing 32 separate property owners a minimum of 10 days prior to the public hearing date.



**Public Notice Map**

**Administrative Permit Case Number WADMIN19-0017**



PROPOSED LOT LINE ADJUSTMENT PLAN  
T=30'0"

EXISTING LOT CONFIGURATION 4 (ISD/4)		PROPOSED LOT CONFIGURATION 4 (ISD/4)		PROPOSED LOT CONFIGURATION 6 (ISC/6)		PROPOSED LOT CONFIGURATION 6 (ISC/6)	
127-040-04	127-040-10	127-040-09	127-040-10	127-040-04	127-040-10	127-040-09	127-040-10
T.C.E.S. BUILDING	280 SF	290 SF	280 SF	DAVID HALL	3,709 SF	3,709 SF	3,709 SF
SERVICE AREA	2,897 SF	2,897 SF	2,897 SF	T.C.E.S. BUILDING	13,902 SF	13,902 SF	13,902 SF
ROADS/PARKING	17,999 SF	11,697 SF	17,999 SF	PATERSON HALL	15,150 SF	15,150 SF	15,150 SF
BIKE PATH	639 SF	639 SF	639 SF	PRIM-SCHULTZ HALL	11,115 SF	11,115 SF	11,115 SF
WALKWAYS	213 SF	213 SF	213 SF	PRIM LIBRARY	14,734 SF	14,734 SF	14,734 SF
PATIOS	927 SF	821 SF	927 SF	LIBRARY SERVICE AREA	2,229 SF	2,229 SF	2,229 SF
TOTAL EXISTING LAND COVERAGE	26,628 SF (19%)	3,421 SF (80%)	26,628 SF (19%)	SHED	5 SF	5 SF	5 SF
TOTAL ALLOWABLE LAND COVERAGE	6,047 SF (25%)	13,157 SF (14%)	22,625 SF (14%)	GAZEBO	346 SF	346 SF	346 SF
				ROADS/PARKING	130,051 SF	115,598 SF	130,051 SF
				WALKWAYS & PATIOS	2,600 SF	26,886 SF	2,600 SF
				DECKS	3,041 SF	3,041 SF	3,041 SF
				BIKE PATH	1,143 SF	1,143 SF	1,143 SF
				PATH	1,368 SF	1,368 SF	1,368 SF
				ENTRY PILLARS / SIGN	5,102 SF	5,102 SF	5,102 SF
				TOTAL EXISTING LAND COVERAGE	19,530 SF (39%)	192,290 SF (30%)	231,630 SF (32%)
				OVERALL EXISTING LAND COVERAGE	25,577 SF (49%)	22,231 SF (38%)	205,947 SF (28%)
				OVERALL PROPOSED LAND COVERAGE	15,577 SF (49%)	22,231 SF (38%)	254,255 SF (30%)

NOTE: ALL EXISTING WATER QUALITY IMPROVEMENTS HAVE BEEN INSTALLED, INSPECTED & APPROVED BY TRPA.

**HILL PLANNING, Inc.**  
**P.O. Box 6139 Incline Village, NV 89450**  
**Phone (775) 832-5235 Cell (775)544-4345**  
**e-mail: [tahoehills@att.net](mailto:tahoehills@att.net) website: [www.hillplanning.com](http://www.hillplanning.com)**

## MEMO

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**Date:** August 1, 2019 **HAND DELIVERED**

**To:** Mojra Hauenstein, Director of Planning and Building  
**CC:** Dianne Severance, SNC  
**From:** Kristina Hill, Planning Consultant  
**Subject:** Sierra Nevada College, Tahoe Forum Outdoor Community Event Application

Sierra Nevada College (SNC) is proposing to host speaker Maye Musk, at their campus at 999 Tahoe Blvd., in Incline Village on Saturday, October 5, 2019. Enclosed please find the above referenced application including the following items (3 copies and 1 electronic pdf file):

- Completed Outdoor Community Event License Permit Application form with notarized signed owner affidavit
- \$400 Filing fee
- Site Plan Showing SNC property, access, parking, buildings
- Floor / Seating Plan, Attachment A
- Certificate of Liability Insurance, Attachment B
- Stage Specifications and Certification stamped by Engineer, Attachment C
- Aztec Tent Disclaimer, Attachment D
- Confirmation email from Hyatt Regency re: evacuation plan, Attachment E
- Structural Engineering Calcs, Attachment F
- Detail of "Yellow Jacket 5 Channel" cover of electric cables, Attachment G
- Certificate of Flame Resistance, Attachment H
- Evacuation Plan, Attachment I

### Project Description:

- The event is from 2 p.m. to 3:30 p.m.
- No food or beverages will be provided
- Lighting for the stage and sound for the microphone are set up by Moonlighting and Sound and will be plugged in at nearby Campbell Friedman Hall (student housing) laundry facility
- The stage is 24" off the ground
- Camelot Party Rentals is supplying the open air tent structure that will cover the stage and attendees
- The partial tent is to be placed in the open space adjacent to the rear of Campbell Friedman Hall (refer to reduced site plan attached)

- Approximately 700 people are anticipated to attend (refer to seating layout attached which includes 10 handicap/wheelchair seats within 100' of parking, attached)
- Parking will be available at the following locations: Total approximately 500 spaces:
  - Main Campus; 311 spaces
  - Cornerstone Church; 70 spaces
  - IVGID Rec Center; 60 spaces (SNC students have been directed to park at this location)
  - Country Club Drive and Incline Way Rights of Way; approximately 60 spaces
- Parking attendants will be on site to direct attendees to available parking venues
- There is no charge for the free event
- Restroom facilities will be provided on campus at Patterson Hall as well as Prim Library on campus as follows:

Patterson Hall

1 ada F/M first floor  
 4 women second floor  
 3 men second floor

Prim Library

6 woman first floor  
 6 men first floor  
 6 woman third floor  
 6 men third floor

Tasks to be Completed Prior to Issuance of Permit:

- Camelot Party Rentals, Douglas Barrera, will submit for the building dpt. permit.
- Call Before You Dig will mark all utilities
- Lumos Engineering will perform the uplift test
- NLTFPD will inspect and sign off
- Washoe Co. inspector will review, sign and issue the permit prior to the event.

The proposed event is similar but smaller in size to SNC's 2017 Tahoe Forum with speaker Steve Wozniak which accommodated approximately 1,000 attendees and had 4 tent/canopy structures.

Any additional fees will be paid by the college upon request.

# OUTDOOR COMMUNITY EVENT LICENSE/PERMIT

## Materials required for submittal

- Fees – check(s) made payable to "Washoe County"
- Application fee**
- \$50 non-refundable application fee Σ #400 10H
- Daily fee(s)**
- \$350 daily fee plus appropriate booth fees
- Carnival, circus or tent show fees*
- ~~N/A~~ \$300 daily fee (maximum of \$4200) plus appropriate booth fees
- Three packets and one electronic pdf file (memory stick or DVD). Each packet shall include the completed application and event plan. The event plan must include:
- Site plan showing the arrangement of all facilities; including ingress, egress, parking and camping; and,
- Detailed explanations for:
- Security and fire protection
- Water supply and facilities
- Sanitation facilities
- Medical facilities and services
- Vehicle parking spaces
- Vehicle access and on-site traffic control
- Communication system
- ~~N/A~~ Illuminating the premises (if applicable)
- ~~N/A~~ Camping (if applicable)
- ~~N/A~~ Cleanup and rubbish removal plan and cost estimates to return the event site to its pre-event condition – *performed by SNC*
- ~~N/A~~ Certified copies of articles of incorporation filed in Nevada (if applicable)
- ~~N/A~~ Copy of partnership papers (if applicable)
- Insurer Information and copy of insurance policy specific to event (copy must be furnished prior to the issuance of the license)

### Submission Materials (continued)

✓ Property ownership affidavit and permission to conduct event signed by each property owner(s) and notarized (separate form for each property owner)

N/A Vendor list

N/A Statement of Assets

N/A Statement of Liabilities

✓ Personal history of all applicants (to include corporate officers and partners) *refer to project description*

N/A Names and addresses of any person contributing, investing or having an expected financial interest greater than \$500 in producing the event

N/A Names and addresses of any person expected to provide, for consideration, services or activities ancillary to or in conjunction with the event

N/A Release of claims and authorization to release information signed by each applicant (to include corporate officers and partners) and notarized

**OUTDOOR COMMUNITY EVENT APPLICATION**

(Requires a non-refundable \$50 application fee)

Application date: \_\_\_\_\_

**Applicant Information**

Applicant's name: Kristina Hill dba Hill Planning Inc.

Mailing address: P.O. Box 6139 Incline Village NV 89450  
Street or PO Box City State Zip code

Phone: 775 832-5235 (Business) \_\_\_\_\_ (Home) 775 544-4345 (Cell)

All applicants, to include corporate officers or partners must complete a personal history form

Is the applicant a(n):  Corporation  Partnership  Individual

If a corporation or a partnership, list corporate officers or partners:

Name	Address	Title
<u>Kristina Hill</u>		

**Event Information**

Name of Event: Tahoe Forum

Date(s) of Event: Oct. 5, 2019 Hours of operation: \_\_\_\_\_

Location of Event: Sierra Nevada College

Assessor Parcel Number(s): 127-040-10

Description of Event: speaker series featuring Maye Musk.  
Approx. 700 attendees.

Name of the designated event representative who will be on-site during the event and who has authority to bind the applicant: Ty Casey

Will an admission fee be charged for your event?  Yes  No

If yes, amount and type of fee(s): \_\_\_\_\_

When will fee be collected?  Pre-sales  At entrance

Approximate number of participants and other persons: 10

Approximate number of customers and spectators: 650

Approximate maximum number of persons on any one day of the event: 700

Will food and/or beverages be served?  Yes  No

(all food and beverage vendors must have the appropriate Washoe County Health District permits)

Will alcoholic beverages be served?  Yes  No

(all intoxicating liquor vendors must be individually licensed with Washoe County Business License)

Will there be live music?  Yes  No









# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/30/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Sierra Nevada Insurance, Dba: Altus Ins Group 5470 Reno Corporate Drive  Reno NV 89511		<b>CONTACT NAME:</b> Lindy Stednick <b>PHONE (A/C, No, Ext):</b> (775) 398-2525 <b>FAX (A/C, No):</b> (775) 398-2529 <b>E-MAIL ADDRESS:</b> lindy@altusnv.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Hartford <b>NAIC #</b> 00914	
		<b>INSURER B:</b> Twin City Fire Ins. Co <b>29459</b>	
		<b>INSURER C:</b> Alterra America Insurance Company	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** CL1911664642 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		53UENGZ6904	10/1/2018	10/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			53UENGZ6904	10/1/2018	10/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 5,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			53XHUZN8867	10/1/2018	10/1/2019	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	53WEI01679	1/1/2019	1/1/2020	PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Excess Umbrella Liability			MLKM5EUE100367	10/1/2018	10/1/2019	Each Occurrence 5,000,000 Aggregate Limit 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate Holder is an Additional Insured as respects the General Liability coverage per the terms and conditions of the policy.

<b>CERTIFICATE HOLDER</b>  North Lake Tahoe Fire Protection District Mark Regan 866 Oriole Way Incline Village, NV 89451	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Lindy Stednick/LAS <i>Lindy Stednick, Sr.</i>
---	---

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125 Taylor Parkway  
Archbold, OH 43502-9309 U.S.A.  
Phone: (419) 445-8915  
(800-537-0540  
Fax: (419) 445-0367  
www.biljax.com

## PRODUCT SPECIFICATION

**PRODUCT:** MULTI-STAGE PORTABLE STAGING

**SIZE:** The basic size of the surface area of modular style decking in 4'-0" x 4'-0".

**FRAME MATERIAL:** Frames are constructed of Hot rolled 1018/1030 carbon steel.

**FRAME FINISH COAT:** Polyester base, powder coat.

**DECK CONSTRUCTION:** Modular deck units are locked together with a patented interlock mechanism and a rotary locking device encased in the deck frame to stabilize the entire deck.

**LOAD CAPACITY:** 150 PSF @ 2:1 safety factor.

**DECK MATERIAL:**

STYLE (1) 3/4" Thick AC, exterior grade sealed with two step process latex paint.

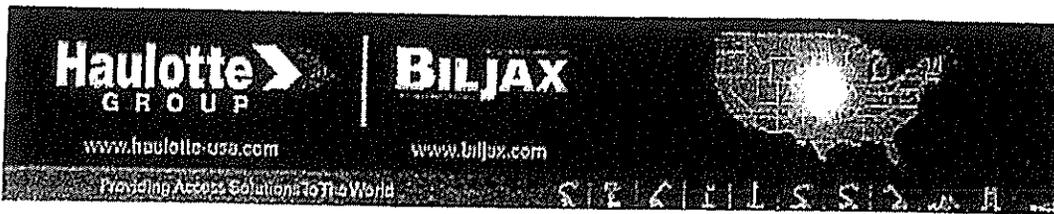
STYLE (2) 5/8" Thick AC, exterior grade plywood, top surface covered with 100% megalon BCF olefin carpet.

STYLE (3) 3/4" Thick AC, exterior grade plywood, top surface laminated with high density polyethylene .030" thick.

**SUPPORT LEGS:** Legs are galvanized steel, perforated square tube, capable of height adjustment in 1" increments.

**FEET:** Rubber base pad with threaded (1-1/2") height adjustment.

**BRACE SYSTEM:** Bracing members are 1" diameter galvanized steel tube, cross braced.



STAGIE

**Einstein B. Francis**  
Application Engineer  
Phone: (567) 444-4234  
Fax: (419) 445-0367  
E-mail efrancis@biljax.com

Aug 13<sup>th</sup> 2014

To Whom It May Concern:

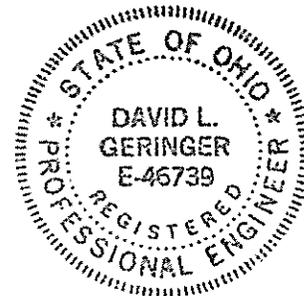
The purpose of this letter is to certify that the Multi-Stage ST-8100 Series Portable Staging System, part number 0106-\*\*\*\*, designed and distributed by Bil-Jax, Inc., Archbold, Ohio, has been tested to meet or exceed the requirements of applicable standards, namely NFPA 102-86, Uniform Building Code 1997 (UBC), and the International Building Code 2012 (IBC), as interpreted by those whose signatures appear below. The named device has a safe deck load rating of 150 PSF when properly assembled and erected to a maximum height of 6'-2" according to the instructions supplied. When erected to a height over 6'-2" and up to 16'-0" the named device has a safe deck load rating of 125 PSF when properly assembled. When stacking frames, additional braces must be applied to each leg between frames. The Multi-Stage Portable Staging System shall be erected according to a drawing supplied by Bil-Jax. Manufacturer does not recommend erecting the device to a height greater than 16'-0".

Sincerely,

Einstein B. Francis  
Application Engineer

I, David L. Geringer, have witnessed the above-mentioned procedures and tests and concur with the intent of this letter.

David L. Geringer, P.E.  
Consulting Engineer



BIL\_JAX

Scaffolding & Equipment

**DISCLAIMER**

THE TENT SYSTEM DESCRIBED IN THE FOLLOWING PAGES RELIES ON THE TENT BASES ON EACH LEG TO BE ANCHORED TO THE GROUND IN SUCH A MANNER AS TO RESIST THE FORCES PROVIDED ON THE LAST PAGE OF THIS CALCULATION PACKAGE.

IT IS THE RESPONSIBILITY OF THE INSTALLER TO INSURE THAT THE BASES ARE ANCHORED IN SUCH A WAY THAT THE FORCES ARE RESISTED. IF ANY ANCHORAGE IS SPECIFIED IN THE FOLLOWING PAGES, ALL SPECIFIED ANCHORS SHALL BE INSTALLED PER THE MANUFACTURES RECOMMENDATIONS.

AN ACTUAL PULL TEST ON THE ANCHORAGE SYSTEM SHOULD BE PERFORMED TO VERIFY THE CAPACITY OF THE ANCHORS. IT IS RECOMMENDED THE PULL TEST BE PERFORMED AT EACH TENT LOCATION BY PULL-TESTING ONE OR MORE STAKES PER TENT TO DETERMINE ALLOWED LOAD PER STAKE. THE PROPER NUMBER OF STAKES SHALL BE DETERMINED BY THE INSTALLER.

FAILURE TO INSTALL THE BASES OR INSTALL THE TENT CORRECTLY RELIEVES R<sub>2</sub>H ENGINEERING, INC. AND THEIR AGENTS OF ANY RESPONSIBILITY FOR THE ANCHORAGE, INSTALLATION, AND USE OF THIS TENT.

WIND LOAD CASES FOR OPEN BUILDINGS WITH CLEAR WIND FLOW WERE CONSIDERED, HOWEVER IT WAS DETERMINED THAT CLEAR WIND FLOW WOULD ONLY BE APPLICABLE DURING SET UP AND TAKE DOWN THEREFORE IT IS NOT NECESSARY TO DESIGN FOR THESE CASES.

Thank you!

**Devenney Leijon**  
Events and Administrative Manager

Phone: 775-881-7579  
Email: [leijon@sierranevada.edu](mailto:leijon@sierranevada.edu)

From: Acosta, George (TVLLT) [mailto:[george.acosta@hyatt.com](mailto:george.acosta@hyatt.com)]  
Sent: Wednesday, September 20, 2017 6:32 AM  
To: Devenney Leijon <[dleijon@sierranevada.edu](mailto:dleijon@sierranevada.edu)>  
Subject: RE: SNC Campus Event on Saturday, September 23rd

Morning  
Sorry been a little busy, but yes go head and use it.

George Acosta  
Director of Security

HYATT REGENCY LAKE TAHOE RESORT SPA AND CASINO  
111 Country Club Drive Incline Village NV 89451 USA  
T +1 775 886 6710 E [george.acosta@hyatt.com](mailto:george.acosta@hyatt.com)  
[acosta@hyatt.com](http://acosta@hyatt.com)

THINK BEFORE YOU PRINT. Please consider the environment before printing this email.

2010 - 2015 AAA Four-Diamond Award  
2010 - 2016 Wine Spectator Magazine Award of Excellence, Lone Eagle Grille  
2010 - 2016 TripAdvisor Award of Excellence  
2014 Event Most Popular Meeting Resorts  
2015 Condé Nast Traveler Top Resorts in the West  
2016 USA Today Best Luxury Hotels in Lake Tahoe  
2016 Rehner29 Top 10 Detox Getaways: Stillwater Salon & Spa



From: Devenney Leijon [mailto:[dleijon@sierranevada.edu](mailto:dleijon@sierranevada.edu)]  
Sent: Tuesday, September 19, 2017 4:27 PM  
To: Acosta, George (TVLLT)  
Subject: RE: SNC Campus Event on Saturday, September 23rd  
Importance: High

Hi George,

I wanted to reach out again to touch base with you about the Emergency Plan for our event on campus this weekend. I will try to give you a call tomorrow or you can s  
mail / call me direct at 775-881-7579.

Thank you!

**Devenney Leijon**  
Events and Administrative Manager

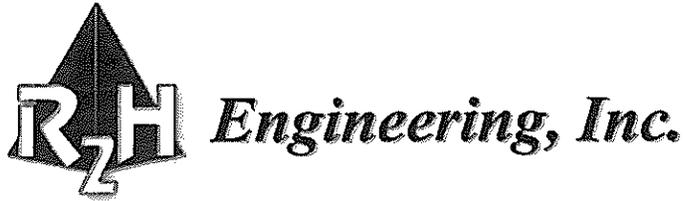
Phone: 775-881-7579  
Email: [leijon@sierranevada.edu](mailto:leijon@sierranevada.edu)

Sent: Wednesday, September 13, 2017 11:58 AM  
To: 'george.acosta@hyatt.com' <[george.acosta@hyatt.com](mailto:george.acosta@hyatt.com)>  
Subject: SNC Campus Event on Saturday, September 23rd  
Importance: High

Hi George,

Nancy in the SNC Executive Offices gave me your contact e-mail.

ATTACHMENT  
WADMIN19-0047  
EXHIBIT D



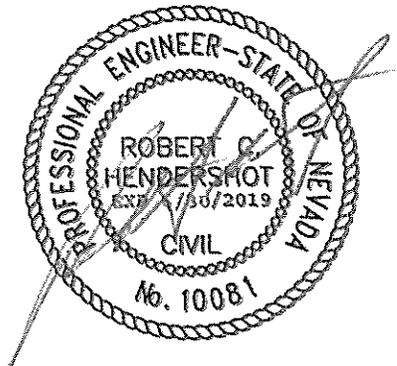
STRUCTURAL CALCULATIONS

50x TEC TRAC TENT
FOR
CAMELOT PARTY RENTAL
SPARKS, NV

SUBJECT:

SHEET NO:

Disclaimer..... 1
Tent Calculations ..... 2 - 17
Tent Layout Diagrams ..... 18 - 23
Reaction Diagram ..... 24

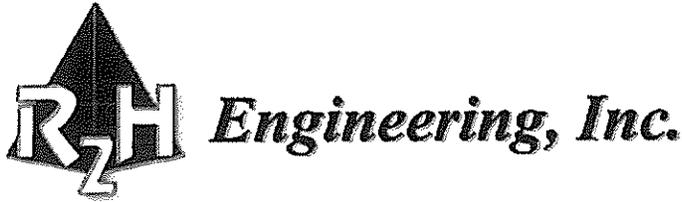


Job No.: 17069

Designed By: WX

Date: July 12, 2017

Checked By: BTB



STRUCTURAL CALCULATIONS

20x & 10x FESTIVAL TENTS  
NEVADA

FOR

CAMELOT PARTY RENTAL  
SPARKS, NV

SUBJECT:

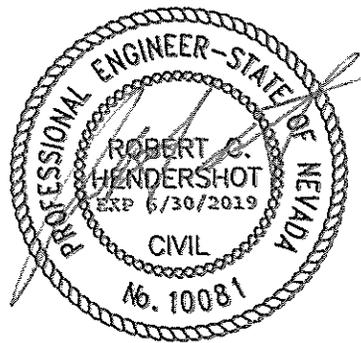
SHEET NO:

DISCLAIMER..... 1

STRUCTURAL CALCULATIONS ..... 2 – 12

TENT LAYOUT DIAGRAMS & DETAILS ..... 13 – 26

REACTION DIAGRAM ..... 27



Job No.: 17069

Designed By: WX

Date: July 12, 2017

Checked By: BTB

2610 W. Horizon Ridge Parkway, Suite 205  
Henderson, NV 89052  
702.260.7000 tel

San Diego, CA  
Salt Lake City, UT

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**SEARCH**

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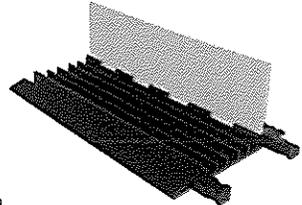
**PRODUCT CATEGORIES**

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- [Products](#)
- [Cable Ties](#)
- [Wire Loom](#)
- [Floor Cord & Cable Covers](#)
- [Whim Duct](#)
- [Desk Covers & Drawers](#)
- [Wall Cable Raceways](#)
- [Labeling & ID Cable Ties](#)
- [Braid Sleeving](#)
- [Cable Trays](#)
- [Cable Organizers](#)
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- [Spiral Wrap](#)
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**Yellow Jacket 5 Channel**



5 Channel Application



Five Channel

**Features:**

- Made using cast molded polyurethane with superior tear & abrasion resistance
- Heavy Weight Construction
- High Safety Visibility - Bright yellow lids with contrasting black ramps
- Stays securely in place under stress due to it's heavy weight construction
- Can withstand loads of up to 32,600 lb

Yellow Jacket® Classic cable protector is designed to protect cables in heavy duty applications. It is an ideal choice to shield your cables from speed trucks, buses and other vehicular traffic.

It's Durathane™ (polyurethane) construction makes this protector highly durable and capable of handling higher loads.

Easy to assemble and disassemble

DESCRIPTION		CHANNELS			OVERALL			
Model	Color	Channels	Width	Height	Length	Width	Height	Weight
YJCP-5-125	Black with Yellow Lid	5	1.37 in	1 in	36 in	20 in	2 in	28 lbs

Click on Tabs to get more information.

- [Prices](#)
- [Specifications](#)
- [Reviews](#)

**Shop By Brand Manufacturers**

- [Techflex](#)
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- [Laxiduct®](#)
- [Reinforce®](#)
- [Blue Lattice®](#)
- [PCE-Soft](#)
- [Rack-A-Tier®](#)
- [Tangle](#)
- [Tons of Chain®](#)
- [Liftmate](#)
- [Avery Dennison®](#)
- [VLT CROSBY Brand](#)
- [Wynmold®](#)
- [Kendall Howard®](#)
- [Quest Products®](#)

**PRODUCT LEARNING CENTER**

All Prices Listed in US Dollars

ATTACHMENT 19/00176  
EXHIBIT D



Evacuation Plan per Building:

Sierra Nevada College Campus has two "Safe Buildings" when building specific emergencies occur

- Patterson Hall is a primary safe building
  - The following buildings evacuate to Patterson Hall
    - David Hall, Prim-Schultz, Campbell-Friedman, Prim Library and TCES
- Prim Library is a secondary safe building(only used if Patterson Hall is inhabitable)
  - The following buildings evacuate to Prim Library
    - David Hall, Prim-Schultz, Campbell-Friedman, Patterson Hall and TCES

Campus Evacuation:

In case of a full campus evacuation all individuals are to exit each building and make their way up to Country Club Drive and Incline Way and proceed to the Hyatt parking lot at that location.

- Faculty, Staff, and students are responsible to follow the directives of all individuals wear an orange vest.

**HILL PLANNING, Inc.**  
**P.O. Box 6139 Incline Village, NV 89450**  
**Phone (775) 832-5235 Cell (775)544-4345**  
**e-mail: [tahoehills@att.net](mailto:tahoehills@att.net) website: [www.hillplanning.com](http://www.hillplanning.com)**

## MEMO

---

**Date:** August 1, 2019 **HAND DELIVERED**

**To:** Mojra Hauenstein, Director of Planning and Building  
**CC:** Dianne Severance, SNC  
**From:** Kristina Hill, Planning Consultant  
**Subject:** Sierra Nevada College, Tahoe Forum Outdoor Community Event Application

Sierra Nevada College (SNC) is proposing to host speaker Maye Musk, at their campus at 999 Tahoe Blvd., in Incline Village on Saturday, October 5, 2019. Enclosed please find the above referenced application including the following items (3 copies and 1 electronic pdf file):

- Completed Outdoor Community Event License Permit Application form with notarized signed owner affidavit
- \$400 Filing fee
- Site Plan Showing SNC property, access, parking, buildings
- Floor / Seating Plan, Attachment A
- Certificate of Liability Insurance, Attachment B
- Stage Specifications and Certification stamped by Engineer, Attachment C
- Aztec Tent Disclaimer, Attachment D
- Confirmation email from Hyatt Regency re: evacuation plan, Attachment E
- Structural Engineering Calcs, Attachment F
- Detail of "Yellow Jacket 5 Channel" cover of electric cables, Attachment G
- Certificate of Flame Resistance, Attachment H
- Evacuation Plan, Attachment I

### Project Description:

- The event is from 2 p.m. to 3:30 p.m.
- No food or beverages will be provided
- Lighting for the stage and sound for the microphone are set up by Moonlighting and Sound and will be plugged in at nearby Campbell Friedman Hall (student housing) laundry facility
- The stage is 24" off the ground
- Camelot Party Rentals is supplying the open air tent structure that will cover the stage and attendees
- The partial tent is to be placed in the open space adjacent to the rear of Campbell Friedman Hall (refer to reduced site plan attached)

- Approximately 700 people are anticipated to attend (refer to seating layout attached which includes 10 handicap/wheelchair seats within 100' of parking, attached)
- Parking will be available at the following locations: Total approximately 500 spaces:
  - Main Campus; 311 spaces
  - Cornerstone Church; 70 spaces
  - IVGID Rec Center; 60 spaces (SNC students have been directed to park at this location)
  - Country Club Drive and Incline Way Rights of Way; approximately 60 spaces
- Parking attendants will be on site to direct attendees to available parking venues
- There is no charge for the free event
- Restroom facilities will be provided on campus at Patterson Hall as well as Prim Library on campus as follows:

Patterson Hall

1 ada F/M first floor  
 4 women second floor  
 3 men second floor

Prim Library

6 woman first floor  
 6 men first floor  
 6 woman third floor  
 6 men third floor

Tasks to be Completed Prior to Issuance of Permit:

- Camelot Party Rentals, Douglas Barrera, will submit for the building dpt. permit.
- Call Before You Dig will mark all utilities
- Lumos Engineering will perform the uplift test
- NLTFPD will inspect and sign off
- Washoe Co. inspector will review, sign and issue the permit prior to the event.

The proposed event is similar but smaller in size to SNC's 2017 Tahoe Forum with speaker Steve Wozniak which accommodated approximately 1,000 attendees and had 4 tent/canopy structures.

Any additional fees will be paid by the college upon request.

# OUTDOOR COMMUNITY EVENT LICENSE/PERMIT

## Materials required for submittal

- Fees – check(s) made payable to "Washoe County"
- Application fee**
- \$50 non-refundable application fee Σ #400 10H
- Daily fee(s)**
- \$350 daily fee plus appropriate booth fees
- Carnival, circus or tent show fees*
- ~~N/A~~ \$300 daily fee (maximum of \$4200) plus appropriate booth fees
- Three packets and one electronic pdf file (memory stick or DVD). Each packet shall include the completed application and event plan. The event plan must include:
- Site plan showing the arrangement of all facilities; including ingress, egress, parking and camping; and,
- Detailed explanations for:
- Security and fire protection
- Water supply and facilities
- Sanitation facilities
- Medical facilities and services
- Vehicle parking spaces
- Vehicle access and on-site traffic control
- Communication system
- ~~N/A~~ Illuminating the premises (if applicable)
- ~~N/A~~ Camping (if applicable)
- ~~N/A~~ Cleanup and rubbish removal plan and cost estimates to return the event site to its pre-event condition – *performed by SNC*
- ~~N/A~~ Certified copies of articles of incorporation filed in Nevada (if applicable)
- ~~N/A~~ Copy of partnership papers (if applicable)
- Insurer Information and copy of insurance policy specific to event (copy must be furnished prior to the issuance of the license)

### Submission Materials (continued)

✓ Property ownership affidavit and permission to conduct event signed by each property owner(s) and notarized (separate form for each property owner)

N/A Vendor list

N/A Statement of Assets

N/A Statement of Liabilities

✓ Personal history of all applicants (to include corporate officers and partners) *refer to project description*

N/A Names and addresses of any person contributing, investing or having an expected financial interest greater than \$500 in producing the event

N/A Names and addresses of any person expected to provide, for consideration, services or activities ancillary to or in conjunction with the event

N/A Release of claims and authorization to release information signed by each applicant (to include corporate officers and partners) and notarized

# OUTDOOR COMMUNITY EVENT APPLICATION

(Requires a non-refundable \$50 application fee)

Application date: \_\_\_\_\_

## Applicant Information

Applicant's name: Kristina Hill dba Hill Planning Inc.  
Mailing address: P.O. Box 6139 Incline Village NV 89450  
Street or PO Box City State Zip code  
Phone: 775 832-5235 (Business) \_\_\_\_\_ (Home) 775 544-4345 (Cell)

All applicants, to include corporate officers or partners must complete a personal history form

Is the applicant a(n):  Corporation  Partnership  Individual

If a corporation or a partnership, list corporate officers or partners:

Name	Address	Title
<u>Kristina Hill</u>		

## Event Information

Name of Event: Tahoe Forum  
Date(s) of Event: Oct. 5, 2019 Hours of operation: \_\_\_\_\_  
Location of Event: Sierra Nevada College  
Assessor Parcel Number(s): 127-040-10  
Description of Event: speaker series featuring Maye Musk.  
Approx. 700 attendees.

Name of the designated event representative who will be on-site during the event and who has authority to bind the applicant: Ty Casey

Will an admission fee be charged for your event?  Yes  No

If yes, amount and type of fee(s): \_\_\_\_\_

When will fee be collected?  Pre-sales  At entrance

Approximate number of participants and other persons: 10

Approximate number of customers and spectators: 650

Approximate maximum number of persons on any one day of the event: 700

Will food and/or beverages be served?  Yes  No

(all food and beverage vendors must have the appropriate Washoe County Health District permits)

Will alcoholic beverages be served?  Yes  No

(all intoxicating liquor vendors must be individually licensed with Washoe County Business License)

Will there be live music?  Yes  No

**SPECIAL EVENT APPLICATION  
 Temporary Sales or Services License  
 AFFIDAVIT OF PROPERTY OWNERSHIP  
 and/or PERMISSION TO CONDUCT EVENT**

STATE OF NEVADA            )  
   ) ss:  
 COUNTY OF WASHOE        )

I, SUSAN E JOHNSON being duly sworn, depose, and say that I am an owner\* of property involved in this temporary sales or services license application and I do hereby:

(check appropriate box)

Affirm that I am an applicant for the proposed temporary sales or services license application and also own the property or properties on which the sales or services will be conducted;

OR

Affirm that I give permission to the applicants for the proposed temporary sales or services license to conduct the sales and services on the following property or properties which I own:

Assessor Parcel Number(s): 127-040-10

Physical Address: 291 Country Club Dr.  
 Incline Village, NV

Signed *Susan E Johnson*

Subscribed and sworn to before me this 24<sup>th</sup> 31<sup>st</sup> day of July, 2019

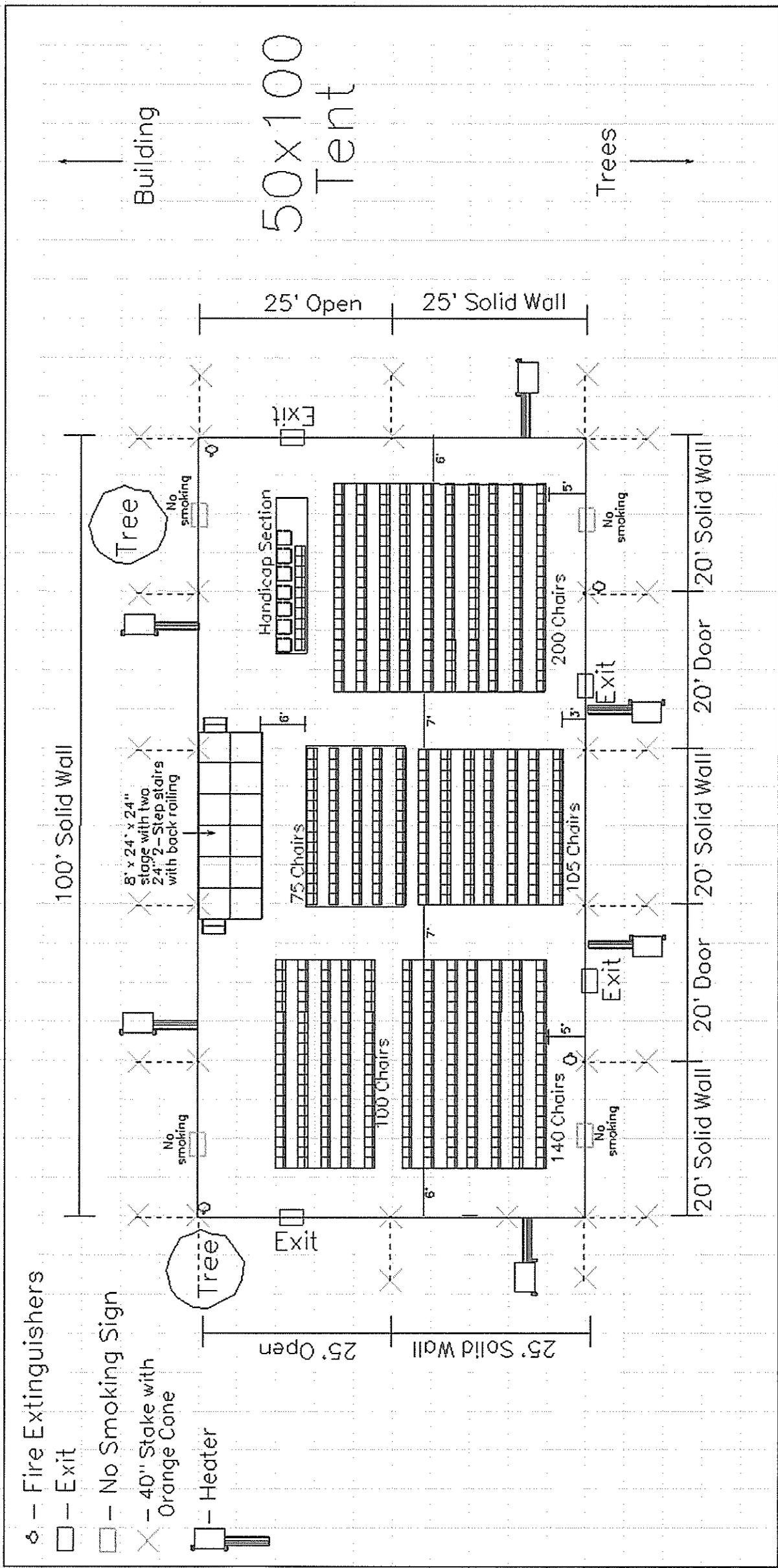
*Kristine K Young*  
 Notary Public, in and for said county and state

My commission expires: July 8, 2021



\*Owner refers to the following. Please mark the appropriate box.

- OWNER/JOINT OWNER
- CORPORATE OFFICER/PARTNER
- POWER OF ATTORNEY (Provide copy of Power of Attorney)
- AGENT (Attach notarized letter from property owner giving legal authority to agent)
- LETTER FROM GOVERNMENT AGENCY WITH STEWARDSHIP



- ⊕ - Fire Extinguishers
- - Exit
- - No Smoking Sign
- ⊗ - 40" Stake with Orange Cone
- 🔥 - Heater

100' Solid Wall

25' Open      25' Solid Wall

25' Solid Wall      25' Open

Building

50x100  
Tent

Trees

20' Solid Wall    20' Door    20' Solid Wall    20' Door    20' Solid Wall





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/30/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Sierra Nevada Insurance, Dba: Altus Ins Group 5470 Reno Corporate Drive  Reno NV 89511		<b>CONTACT NAME:</b> Lindy Stednick <b>PHONE (A/C, No, Ext):</b> (775) 398-2525 <b>FAX (A/C, No):</b> (775) 398-2529 <b>E-MAIL ADDRESS:</b> lindy@altusnv.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Hartford <b>NAIC #</b> 00914	
		<b>INSURER B:</b> Twin City Fire Ins. Co <b>29459</b>	
		<b>INSURER C:</b> Alterra America Insurance Company	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** CL1911664642 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		53UENGZ6904	10/1/2018	10/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			53UENGZ6904	10/1/2018	10/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 5,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			53XHUZN8867	10/1/2018	10/1/2019	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	53WEI01679	1/1/2019	1/1/2020	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Excess Umbrella Liability			MLKM5EUE100367	10/1/2018	10/1/2019	Each Occurrence 5,000,000 Aggregate Limit 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate Holder is an Additional Insured as respects the General Liability coverage per the terms and conditions of the policy.

<b>CERTIFICATE HOLDER</b>  North Lake Tahoe Fire Protection District Mark Regan 866 Oriole Way Incline Village, NV 89451	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  Lindy Stednick/LAS <i>Lindy Stednick, Sr.</i>
---	---



125 Taylor Parkway  
Archbold, OH 43502-9309 U.S.A.  
Phone: (419) 445-8915  
(800-537-0540  
Fax: (419) 445-0367  
www.biljax.com

## PRODUCT SPECIFICATION

**PRODUCT:** MULTI-STAGE PORTABLE STAGING

**SIZE:** The basic size of the surface area of modular style decking in 4'-0" x 4'-0".

**FRAME MATERIAL:** Frames are constructed of Hot rolled 1018/1030 carbon steel.

**FRAME FINISH COAT:** Polyester base, powder coat.

**DECK CONSTRUCTION:** Modular deck units are locked together with a patented interlock mechanism and a rotary locking device encased in the deck frame to stabilize the entire deck.

**LOAD CAPACITY:** 150 PSF @ 2:1 safety factor.

**DECK MATERIAL:**

STYLE (1) 3/4" Thick AC, exterior grade sealed with two step process latex paint.

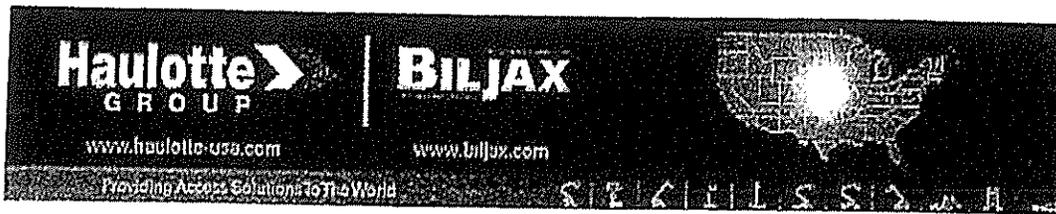
STYLE (2) 5/8" Thick AC, exterior grade plywood, top surface covered with 100% megalon BCF olefin carpet.

STYLE (3) 3/4" Thick AC, exterior grade plywood, top surface laminated with high density polyethylene .030" thick.

**SUPPORT LEGS:** Legs are galvanized steel, perforated square tube, capable of height adjustment in 1" increments.

**FEET:** Rubber base pad with threaded (1-1/2") height adjustment.

**BRACE SYSTEM:** Bracing members are 1" diameter galvanized steel tube, cross braced.



STAGE

**Einstein B. Francis**  
Application Engineer  
Phone: (567) 444-4234  
Fax: (419) 445-0367  
E-mail efrancis@biljax.com

Aug 13<sup>th</sup> 2014

To Whom It May Concern:

The purpose of this letter is to certify that the Multi-Stage ST-8100 Series Portable Staging System, part number 0106-\*\*\*\*, designed and distributed by Bil-Jax, Inc., Archbold, Ohio, has been tested to meet or exceed the requirements of applicable standards, namely NFPA 102-86, Uniform Building Code 1997 (UBC), and the International Building Code 2012 (IBC), as interpreted by those whose signatures appear below. The named device has a safe deck load rating of 150 PSF when properly assembled and erected to a maximum height of 6'-2" according to the instructions supplied. When erected to a height over 6'-2" and up to 16'-0" the named device has a safe deck load rating of 125 PSF when properly assembled. When stacking frames, additional braces must be applied to each leg between frames. The Multi-Stage Portable Staging System shall be erected according to a drawing supplied by Bil-Jax. Manufacturer does not recommend erecting the device to a height greater than 16'-0".

Sincerely,

Einstein B. Francis  
Application Engineer

I, David L. Geringer, have witnessed the above-mentioned procedures and tests and concur with the intent of this letter.

  
David L. Geringer, P.E.  
Consulting Engineer

BIL\_JAX

Scaffolding & Equipment

**DISCLAIMER**

THE TENT SYSTEM DESCRIBED IN THE FOLLOWING PAGES RELIES ON THE TENT BASES ON EACH LEG TO BE ANCHORED TO THE GROUND IN SUCH A MANNER AS TO RESIST THE FORCES PROVIDED ON THE LAST PAGE OF THIS CALCULATION PACKAGE.

IT IS THE RESPONSIBILITY OF THE INSTALLER TO INSURE THAT THE BASES ARE ANCHORED IN SUCH A WAY THAT THE FORCES ARE RESISTED. IF ANY ANCHORAGE IS SPECIFIED IN THE FOLLOWING PAGES, ALL SPECIFIED ANCHORS SHALL BE INSTALLED PER THE MANUFACTURERS RECOMMENDATIONS.

AN ACTUAL PULL TEST ON THE ANCHORAGE SYSTEM SHOULD BE PERFORMED TO VERIFY THE CAPACITY OF THE ANCHORS. IT IS RECOMMENDED THE PULL TEST BE PERFORMED AT EACH TENT LOCATION BY PULL-TESTING ONE OR MORE STAKES PER TENT TO DETERMINE ALLOWED LOAD PER STAKE. THE PROPER NUMBER OF STAKES SHALL BE DETERMINED BY THE INSTALLER.

FAILURE TO INSTALL THE BASES OR INSTALL THE TENT CORRECTLY RELIEVES R<sub>2</sub>H ENGINEERING, INC. AND THEIR AGENTS OF ANY RESPONSIBILITY FOR THE ANCHORAGE, INSTALLATION, AND USE OF THIS TENT.

WIND LOAD CASES FOR OPEN BUILDINGS WITH CLEAR WIND FLOW WERE CONSIDERED, HOWEVER IT WAS DETERMINED THAT CLEAR WIND FLOW WOULD ONLY BE APPLICABLE DURING SET UP AND TAKE DOWN THEREFORE IT IS NOT NECESSARY TO DESIGN FOR THESE CASES.

Thank you!

**Devenney Leijon**  
Events and Administrative Manager

Phone: 775-881-7579  
Email: [leijon@sierranevada.edu](mailto:leijon@sierranevada.edu)

From: Acosta, George (TVLLT) [mailto:[george.acosta@hyatt.com](mailto:george.acosta@hyatt.com)]  
Sent: Wednesday, September 20, 2017 6:32 AM  
To: Devenney Leijon <[dleijon@sierranevada.edu](mailto:dleijon@sierranevada.edu)>  
Subject: RE: SNC Campus Event on Saturday, September 23rd

Morning  
Sorry been a little busy, but yes go head and use it.

George Acosta  
Director of Security

HYATT REGENCY LAKE TAHOE RESORT SPA AND CASINO  
111 Country Club Drive Incline Village NV 89451 USA  
T +1 775 886 6710 E [george.acosta@hyatt.com](mailto:george.acosta@hyatt.com)  
[acosta@hyatt.com](http://acosta@hyatt.com)

THINK BEFORE YOU PRINT. Please consider the environment before printing this email.

2010 - 2015 AAA Four-Diamond Award  
2010 - 2016 Wine Spectator Magazine Award of Excellence, Lone Eagle Grille  
2010 - 2016 TripAdvisor Award of Excellence  
2014 Event Most Popular Meeting Resorts  
2015 Condé Nast Traveler Top Resorts in the West  
2016 USA Today Best Luxury Hotels in Lake Tahoe  
2016 Rehner29 Top 10 Detox Getaways - Stillwater Salon & Spa



From: Devenney Leijon [mailto:[dleijon@sierranevada.edu](mailto:dleijon@sierranevada.edu)]  
Sent: Tuesday, September 19, 2017 4:27 PM  
To: Acosta, George (TVLLT)  
Subject: RE: SNC Campus Event on Saturday, September 23rd  
Importance: High

Hi George,

I wanted to reach out again to touch base with you about the Emergency Plan for our event on campus this weekend. I will try to give you a call tomorrow or you can s  
mail / call me direct at 775-881-7579.

Thank you!

**Devenney Leijon**  
Events and Administrative Manager

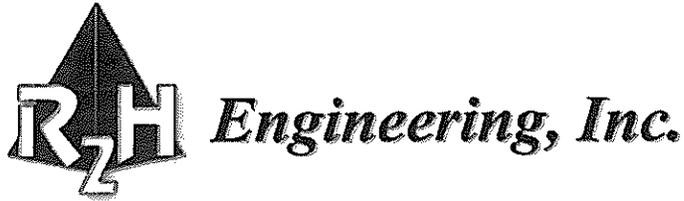
Phone: 775-881-7579  
Email: [leijon@sierranevada.edu](mailto:leijon@sierranevada.edu)

Sent: Wednesday, September 13, 2017 11:58 AM  
To: 'george.acosta@hyatt.com' <[george.acosta@hyatt.com](mailto:george.acosta@hyatt.com)>  
Subject: SNC Campus Event on Saturday, September 23rd  
Importance: High

Hi George,

Nancy in the SNC Executive Offices gave me your contact e-mail.

ATTACHMENT  
WADMIN19-0047  
EXHIBIT D



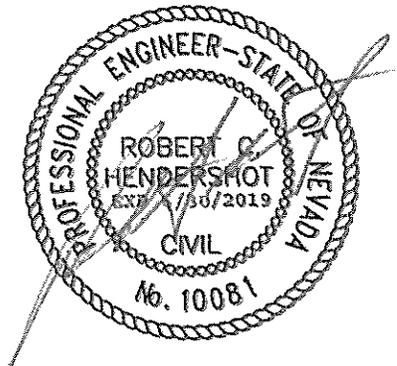
STRUCTURAL CALCULATIONS

50x TEC TRAC TENT
FOR
CAMELOT PARTY RENTAL
SPARKS, NV

SUBJECT:

SHEET NO:

Disclaimer..... 1
Tent Calculations ..... 2 - 17
Tent Layout Diagrams ..... 18 - 23
Reaction Diagram ..... 24

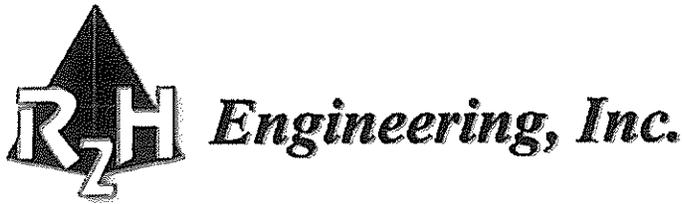


Job No.: 17069

Designed By: WX

Date: July 12, 2017

Checked By: BTB



STRUCTURAL CALCULATIONS

20x & 10x FESTIVAL TENTS  
NEVADA

FOR

CAMELOT PARTY RENTAL  
SPARKS, NV

SUBJECT:

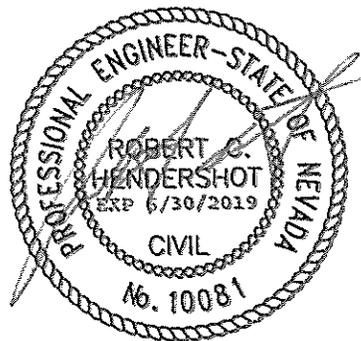
SHEET NO:

DISCLAIMER..... 1

STRUCTURAL CALCULATIONS ..... 2 – 12

TENT LAYOUT DIAGRAMS & DETAILS ..... 13 – 26

REACTION DIAGRAM ..... 27



Job No.: 17069

Designed By: WX

Date: July 12, 2017

Checked By: BTB

2610 W. Horizon Ridge Parkway, Suite 205  
Henderson, NV 89052  
702.260.7000 tel

San Diego, CA  
Salt Lake City, UT

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**SEARCH**

[Click Here To Download Your Invoice.](#)

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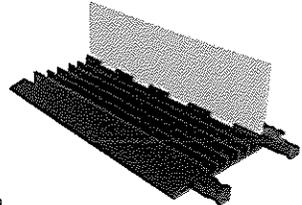
**PRODUCT CATEGORIES**

- [Cable Management](#)
- [Products](#)
- [Cable Ties](#)
- [Wire Loom](#)
- [Floor Cord & Cable Covers](#)
- [Whim Duct](#)
- [Desk Centers & Routers](#)
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- [Labeling & ID Cable Ties](#)
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- [Tapes & Adhesive](#)
- [VLT CROB BRAND](#)
- [Hooks and Loops, & Clips](#)
- [Nylon Cable Glands](#)
- [Network Products N/II](#)
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- [Locks & Equipment](#)
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- [Commercial Floor Mats](#)
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- [Cables & Wires](#)
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**Yellow Jacket 5 Channel**



5 Channel Application



Five Channel

**Features:**

- Made using cast molded polyurethane with superior tear & abrasion resistance
- Heavy Weight Construction
- High Safety Visibility - Bright yellow lids with contrasting black ramps
- Stays securely in place under stress due to it's heavy weight construction
- Can withstand loads of up to 32,600 lb

Yellow Jacket® Classic cable protector is designed to protect cables in heavy duty applications. It is an ideal choice to shield your cables from speed trucks, buses and other vehicular traffic.

It's Durathane™ (polyurethane) construction makes this protector highly durable and capable of handling higher loads.

Easy to assemble and disassemble

DESCRIPTION		CHANNELS			OVERALL			
Model	Color	Channels	Width	Height	Length	Width	Height	Weight
YJCP-5-125	Black with Yellow Lid	5	1.37 in	1 in	36 in	20 in	2 in	28 lbs

Click on Tabs to get more information.

- [Prices](#)
- [Specifications](#)
- [Reviews](#)

**Shop By Brand Manufacturers**

- [Techflex](#)
- [Cable Control](#)
- [Cooper-B-Line®](#)
- [Laxiduct®](#)
- [Reinforce®](#)
- [Blue Lattice®](#)
- [PCL-Soft](#)
- [Rack-A-Tier®](#)
- [Tangle](#)
- [Tons of Chain®](#)
- [Liftmate](#)
- [Avery Dennison®](#)
- [VLT CROB BRAND](#)
- [Wynmold®](#)
- [Kendall Howard®](#)
- [Quest Products®](#)

**PRODUCT LEARNING CENTER**

All Prices Listed in US Dollars

ATTACHMENT 19/00176  
EXHIBIT D



Evacuation Plan per Building:

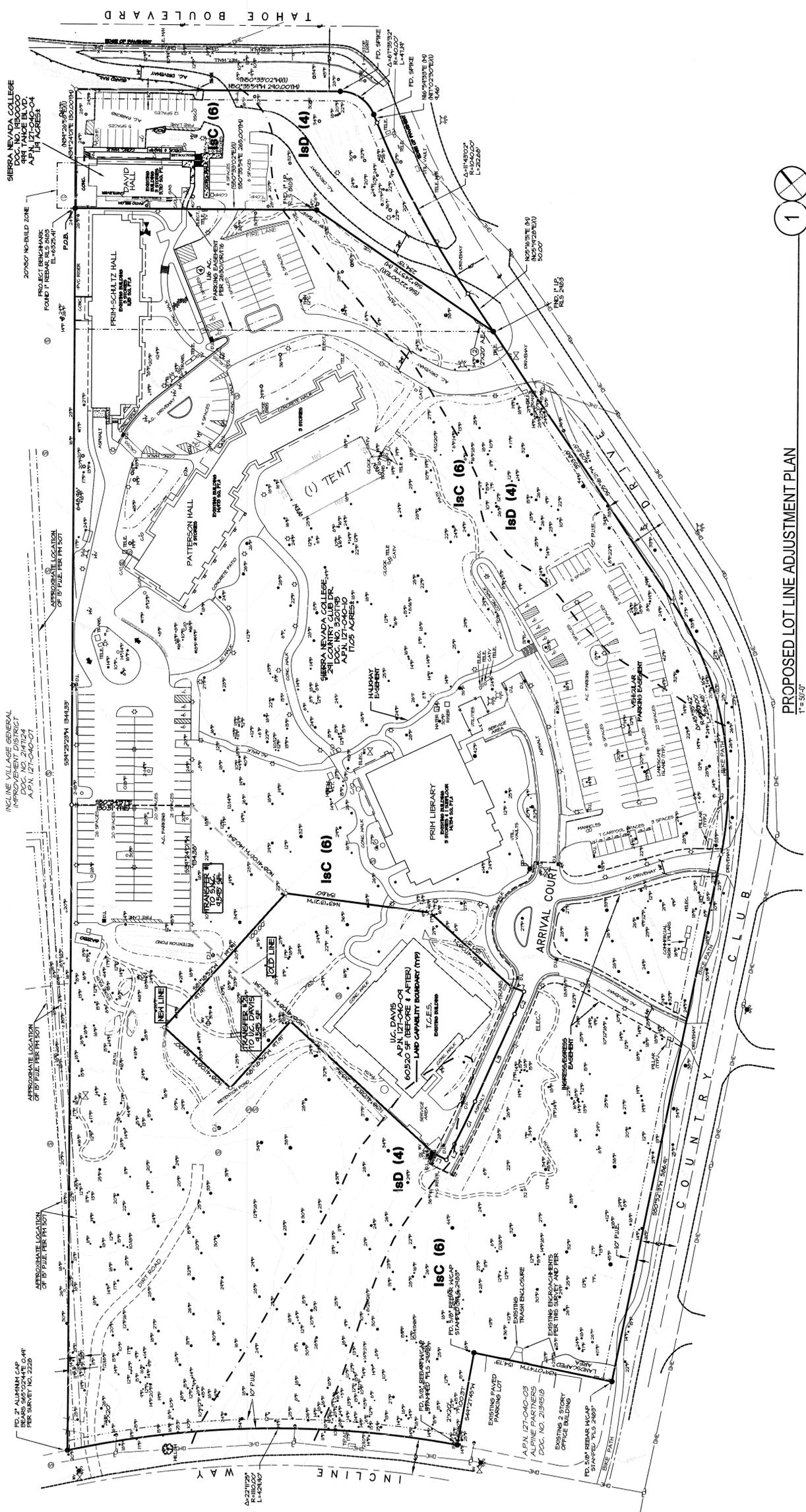
Sierra Nevada College Campus has two "Safe Buildings" when building specific emergencies occur

- Patterson Hall is a primary safe building
  - The following buildings evacuate to Patterson Hall
    - David Hall, Prim-Schultz, Campbell-Friedman, Prim Library and TCES
- Prim Library is a secondary safe building(only used if Patterson Hall is inhabitable)
  - The following buildings evacuate to Prim Library
    - David Hall, Prim-Schultz, Campbell-Friedman, Patterson Hall and TCES

Campus Evacuation:

In case of a full campus evacuation all individuals are to exit each building and make their way up to Country Club Drive and Incline Way and proceed to the Hyatt parking lot at that location.

- Faculty, Staff, and students are responsible to follow the directives of all individuals wear an orange vest.



PROPOSED LOT LINE ADJUSTMENT PLAN  
1"=30'-0"

EXISTING LOT CONFIGURATION 4 (ISD/4)		PROPOSED LOT CONFIGURATION 4 (ISD/4)		ALLOWABLE LAND COVERAGE	
APN	TOTAL	APN	TOTAL	APN	TOTAL
127-040-04	260 SF	127-040-09	290 SF	127-040-04	51,838 SF
T.C.E.S. BUILDING	2,897 SF	127-040-10	11,697 SF	127-040-09	60,520 SF
SERVICE AREA	17,998 SF	ROADS/PARKING	361 SF	127-040-10	742,883 SF
ROADS/PARKING	639 SF	BKE PATH	213 SF	SOIL TYPE/LAND CAPABILITY	855,239 SF
BKE PATH	213 SF	WALKWAYS	108 SF	ISD/4 @ 20%	121,861 SF
WALKWAYS	927 SF	PATIOS	927 SF	ISC/6 @ 30%	733,676 SF
PATIOS	26,626 SF	TOTAL PROPOSED LAND COVERAGE	22,625 SF (19%)	TOTAL ALLOWABLE LAND COVERAGE	244,414 SF
TOTAL EXISTING LAND COVERAGE	26,626 SF (19%)	TOTAL EXISTING LAND COVERAGE	22,625 SF (14%)	PROPOSED LAND COVERAGE	
EXISTING LOT CONFIGURATION 6 (ISC/6)		PROPOSED LOT CONFIGURATION 6 (ISC/6)		ALLOWABLE LAND COVERAGE	
APN	TOTAL	APN	TOTAL	APN	TOTAL
127-040-04	3,709 SF	127-040-09	1,902 SF	127-040-04	6,471 SF
DAVID HALL	13,902 SF	127-040-10	15,150 SF	127-040-09	13,157 SF
T.C.E.S. BUILDING	15,150 SF	PATTERSON HALL	11,115 SF	127-040-10	18,302 SF
PATTERSON HALL	11,115 SF	PRIM-SCHULTZ HALL	14,734 SF	127-040-09	18,440 SF
PRIM-SCHULTZ HALL	14,734 SF	LIBRARY SERVICE AREA	2,229 SF	127-040-10	185,411 SF
LIBRARY SERVICE AREA	2,229 SF	SHED	5 SF	TOTAL ALLOWABLE LAND COVERAGE	233,713 SF
SHED	5 SF	GAZEBO	346 SF	PROPOSED LAND COVERAGE	
GAZEBO	346 SF	ROADS/PARKING	130,051 SF	EXISTING LOT CONFIGURATION	
ROADS/PARKING	130,051 SF	WALKWAYS & PATIOS	26,886 SF	ISD/4	6,471 SF (28%)
WALKWAYS & PATIOS	26,886 SF	DECKS	3,041 SF	ISC/6	19,530 SF (71%)
DECKS	3,041 SF	BKE PATH	1,368 SF	TOTAL EXISTING LAND COVERAGE	254,255 SF (30%)
BKE PATH	1,368 SF	PATH	5,102 SF	OVERALL EXISTING LAND COVERAGE	254,255 SF (30%)
PATH	5,102 SF	ENTRY PILLARS/SIGN	289 SF	OVERALL PROPOSED LAND COVERAGE	254,255 SF (30%)
ENTRY PILLARS/SIGN	289 SF	TOTAL EXISTING LAND COVERAGE	231,630 SF (32%)	OVERALL PROPOSED LAND COVERAGE	254,255 SF (30%)
TOTAL EXISTING LAND COVERAGE	231,630 SF (32%)	TOTAL EXISTING LAND COVERAGE	192,260 SF (38%)	OVERALL PROPOSED LAND COVERAGE	254,255 SF (30%)
OVERALL EXISTING LAND COVERAGE	254,255 SF (30%)	OVERALL EXISTING LAND COVERAGE	22,291 SF (49%)	OVERALL PROPOSED LAND COVERAGE	254,255 SF (30%)
OVERALL PROPOSED LAND COVERAGE	254,255 SF (30%)	OVERALL EXISTING LAND COVERAGE	19,530 SF (71%)	OVERALL PROPOSED LAND COVERAGE	254,255 SF (30%)

NOTE: ALL EXISTING WATER QUALITY IMPROVEMENTS HAVE BEEN INSTALLED, INSPECTED & APPROVED BY TRPA.

**HILL PLANNING, Inc.**  
**P.O. Box 6139 Incline Village, NV 89450**  
**Phone (775) 832-5235 Cell (775)544-4345**  
e-mail: [tahoehills@att.net](mailto:tahoehills@att.net) website: [www.hillplanning.com](http://www.hillplanning.com)

## MEMO

---

**Date:** August 15, 2019

**HAND DELIVERED**

**To:** Washoe County Building Dpt.  
**CC:** Dianne Severance, SNC  
**From:** Kristina Hill, Planning Consultant  
**Subject:** Sierra Nevada College, Tahoe Forum Outdoor Community Event Tent Application

Sierra Nevada College (SNC) is proposing to host speaker Maye Musk, at their campus at 999 Tahoe Blvd., in Incline Village on Saturday, October 5, 2019. Enclosed please find the above referenced application including the following items:

- Copy of completed Outdoor Community Event License Permit Application form with notarized signed owner affidavit; submitted August 1, 2019
- Site Plan Showing SNC property, access, parking, buildings; 4 copies
- Floor / Seating Plan; 2 copies
- Engineering structural calculations; 3 copies
- Stage Specifications and Certification stamped by Engineer
- Electronic copy of file on thumb drive

### Project Description:

- The event is from 2 p.m. to 3:30 p.m.
- No food or beverages will be provided
- Lighting for the stage and sound for the microphone are set up by Moonlighting and Sound and will be plugged in at nearby Campbell Friedman Hall (student housing) laundry facility
- The stage is 24" off the ground
- Camelot Party Rentals is supplying the open air tent structure that will cover the stage and attendees
- The partial tent is to be placed in the open space adjacent to the rear of Campbell Friedman Hall (refer to reduced site plan attached)
- Approximately 700 people are anticipated to attend (refer to seating layout attached which includes 10 handicap/wheelchair seats within 100' of parking, attached)
- Parking will be available at the following locations: Total approximately 500 spaces:

- Main Campus; 311 spaces
- Cornerstone Church; 70 spaces
- IVGID Rec Center; 60 spaces (SNC students have been directed to park at this location)
- Country Club Drive and Incline Way Rights of Way; approximately 60 spaces
- Parking attendants will be on site to direct attendees to available parking venues
- There is no charge for the free event
- Restroom facilities will be provided on campus at Patterson Hall as well as Prim Library on campus as follows:

Patterson Hall

1 ada F/M first floor  
 4 women second floor  
 3 men second floor

Prim Library

6 woman first floor  
 6 men first floor  
 6 woman third floor  
 6 men third floor

Tasks to be Completed Prior to Issuance of Permit:

- Call Before You Dig will mark all utilities
- Lumos Engineering will perform the uplift test
- NLTFPD will inspect and sign off
- Washoe Co. inspector will review, sign and issue the permit prior to the event.

The proposed event is similar but smaller in size to SNC's 2017 Tahoe Forum with speaker Steve Wozniak which accommodated approximately 1,000 attendees and had 4 tent/canopy structures.

Any additional fees will be paid by the college upon request.

Permit # \_\_\_\_\_



# Washoe County

## Department of Building & Safety

1001 E. Ninth Street

P.O. Box 11130

Reno, NV 89520-0027

Phone (775) 328-2020

FAX (775) 328-6132 or FAX (775) 325-8016

www.washoecounty.us/bldgsafety



### COMMERCIAL

### BUILDING PERMIT APPLICATION

**Parcel Number:** 127-040-10      **Address:** 291 Country Club Dr.

**Suite:** \_\_\_\_\_      Incline Village, NV 89451

**Business/Tenant Information:**

**Property Owners Name:** Sierra Nevada College      **Phone No.:** 570.618.1700

**Mailing Address:** 999 Tahoe Blvd.

**Tenant Name:** same as owner      **Phone No.:** same

**Description of Business:** Special Event Tent      **Fax No.:** \_\_\_\_\_

**Address:** 291 Country Club Dr.      **Email:** \_\_\_\_\_

**Contractor Information:**

**Contractor:** Camelot Party Rentals      **Contact Name:** Mike Martinez

**Address:** 152 Coney Island Dr. Sparks, NV 89431

**Phone No.:** 775.355-9004      **Fax No.:** \_\_\_\_\_

**Nevada License No.:** \_\_\_\_\_      **County Business License No.:** \_\_\_\_\_

**License Classification:** \_\_\_\_\_      **Dollar Limit:** \_\_\_\_\_

**Design Professional Information:**

**Architect's Name:** Hill Planning Inc., Kristina Hill      **Phone No.:** 775.544-4345

**E-Mail Address:** tahoehills@att.net      **Fax No.:** \_\_\_\_\_

**Engineer's Name:** N/A      **Phone No.:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_      **Fax No.:** \_\_\_\_\_

COMPLETE BOTH SIDES

Revised 01/29/2010

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Permit # \_\_\_\_\_

**PERSON TO CONTACT REGARDING THIS PROJECT**

Name and Company Kristina Hill, Hill Planning Inc

Phone No.: 775.832-5235

E-Mail Address tahoehills@att.net

Fax No.: \_\_\_\_\_

**Project Information:**

Contract Price \$ \$12,600

Use and Occupancy Classification: \_\_\_\_\_ Type of Construction: Event Tent Sq ft 5,000

Use and Occupancy Classification: \_\_\_\_\_ Type of Construction: \_\_\_\_\_ Sq ft \_\_\_\_\_

Use and Occupancy Classification: \_\_\_\_\_ Type of Construction: \_\_\_\_\_ Sq ft \_\_\_\_\_

Fire Sprinkler System Yes  No

Fire Alarm Yes  No

Septic System Yes  No

Grease or Sand/Oil Interceptor Existing  New  Not Applicable

**Description of Work:**

*see attached project description*

**Building Code Information:**

Building Height: \_\_\_\_\_ No. of Stories: \_\_\_\_\_ No. of Units: \_\_\_\_\_

Edition of Code: \_\_\_\_\_ Building Code Used: \_\_\_\_\_

Applicant (print) Kristina Hill

Date: 8/14/19

Signature *Kristina Hill*

COMPLETE BOTH SIDES

Revised 01/29/2010

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**WADMIN19-0017  
EXHIBIT D**



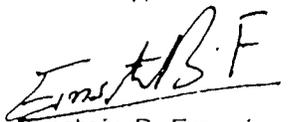
Einstein B. Francis  
Application Engineer  
Phone: (567) 444-4234  
Fax: (419) 445-0367  
E-mail efrancis@biljax.com

Aug 13<sup>th</sup> 2014

To Whom It May Concern:

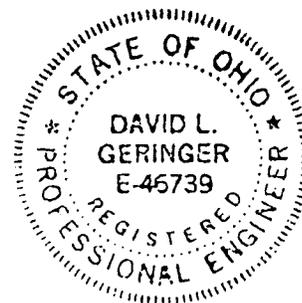
The purpose of this letter is to certify that the Multi-Stage ST-8100 Series Portable Staging System, part number 0106-\*\*\*\*, designed and distributed by Bil-Jax, Inc., Archbold, Ohio, has been tested to meet or exceed the requirements of applicable standards, namely NFPA 102-86, Uniform Building Code 1997 (UBC), and the International Building Code 2012 (IBC), as interpreted by those whose signatures appear below. The named device has a safe deck load rating of 150 PSF when properly assembled and erected to a maximum height of 6'-2" according to the instructions supplied. When erected to a height over 6'-2" and up to 16'-0" the named device has a safe deck load rating of 125 PSF when properly assembled. When stacking frames, additional braces must be applied to each leg between frames. The Multi-Stage Portable Staging System shall be erected according to a drawing supplied by Bil-Jax. Manufacturer does not recommend erecting the device to a height greater than 16'-0".

Sincerely,

  
Einstein B. Francis  
Application Engineer

I, David L. Geringer, have witnessed the above-mentioned procedures and tests and concur with the intent of this letter.

  
David L. Geringer, P.E.  
Consulting Engineer



BIL\_JAX

Scaffolding & Equipment

WADMIN19-0017  
EXHIBIT D

**DISCLAIMER**

THE TENT SYSTEM DESCRIBED IN THE FOLLOWING PAGES RELIES ON THE TENT BASES ON EACH LEG TO BE ANCHORED TO THE GROUND IN SUCH A MANNER AS TO RESIST THE FORCES PROVIDED ON THE LAST PAGE OF THIS CALCULATION PACKAGE.

IT IS THE RESPONSIBILITY OF THE INSTALLER TO INSURE THAT THE BASES ARE ANCHORED IN SUCH A WAY THAT THE FORCES ARE RESISTED. IF ANY ANCHORAGE IS SPECIFIED IN THE FOLLOWING PAGES, ALL SPECIFIED ANCHORS SHALL BE INSTALLED PER THE MANUFACTURERS RECOMMENDATIONS.

AN ACTUAL PULL TEST ON THE ANCHORAGE SYSTEM SHOULD BE PERFORMED TO VERIFY THE CAPACITY OF THE ANCHORS. IT IS RECOMMENDED THE PULL TEST BE PERFORMED AT EACH TENT LOCATION BY PULL-TESTING ONE OR MORE STAKES PER TENT TO DETERMINE ALLOWED LOAD PER STAKE. THE PROPER NUMBER OF STAKES SHALL BE DETERMINED BY THE INSTALLER.

FAILURE TO INSTALL THE BASES OR INSTALL THE TENT CORRECTLY RELIEVES R<sub>2</sub>H ENGINEERING, INC. AND THEIR AGENTS OF ANY RESPONSIBILITY FOR THE ANCHORAGE, INSTALLATION, AND USE OF THIS TENT.

WIND LOAD CASES FOR OPEN BUILDINGS WITH CLEAR WIND FLOW WERE CONSIDERED, HOWEVER IT WAS DETERMINED THAT CLEAR WIND FLOW WOULD ONLY BE APPLICABLE DURING SET UP AND TAKE DOWN THEREFORE IT IS NOT NECESSARY TO DESIGN FOR THESE CASES.



**STRUCTURAL CALCULATIONS**

**50 x 100 TECTRAC STRUCTURE**

**FOR**

**CAMELOT PARTY RENTAL  
999 TAHOE BLVD.  
INCLINE VILLAGE, NV 89451**

**INSTALL DATE: 10/04/19  
STRIKE DATE: 10/07/19**

**SUBJECT:**

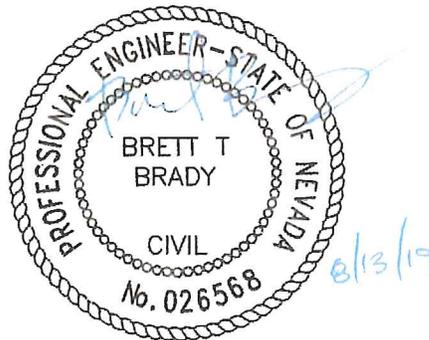
**SHEET NO:**

Disclaimer ..... 1

Tent Structural Calculations .....2-11

Tent Diagrams ..... 12-17

Reaction Diagram..... 18-19



**Job No.:** NV-1859-1908

**Designed By:** KJH

**Date:** August 13, 2019

**Checked By:** BTB

**DISCLAIMER**

THE TENT SYSTEM DESCRIBED IN THE FOLLOWING PAGES RELIES ON THE TENT BASES ON EACH LEG TO BE ANCHORED TO THE GROUND IN SUCH A MANNER AS TO RESIST THE FORCES PROVIDED ON THE LAST PAGE OF THIS CALCULATION PACKAGE.

IT IS THE RESPONSIBILITY OF THE INSTALLER TO INSURE THAT THE BASES ARE ANCHORED IN SUCH A WAY THAT THE FORCES ARE RESISTED. IF ANY ANCHORAGE IS SPECIFIED IN THE FOLLOWING PAGES, ALL SPECIFIED ANCHORS SHALL BE INSTALLED PER THE MANUFACTURERS RECOMMENDATIONS.

AN ACTUAL PULL TEST ON THE ANCHORAGE SYSTEM SHOULD BE PERFORMED TO VERIFY THE CAPACITY OF THE ANCHORS. THE PULL TEST SHALL BE PERFORMED AT EACH TENT LOCATION BY PULL-TESTING ONE OR MORE STAKES PER TENT TO DETERMINE ALLOWED LOAD PER STAKE. THEN THE PROPER NUMBER OF STAKES SHALL BE DETERMINED BY INSTALLER.

IN THE EVENT THAT THIS TENT IS USED DURING THE WINTER MONTHS ADDITIONAL PRECAUTIONS MUST BE TAKEN. THE TENT MUST BE HEATED AT ALL TIMES WHILE OCCUPIED. IF THERE IS SNOW ACCUMULATION THE TENT MUST BE EVACUATED AND SNOW MUST BE REMOVED FROM THE TENT STRUCTURE BEFORE REOCCUPYING THE SPACE.

THE TENT SHOULD BE DISASSEMBLED IF **75 MPH** WINDS ARE ANTICIPATED. FAILURE TO INSTALL THE BASES OR INSTALL THE TENT CORRECTLY RELIEVES R<sub>2</sub>H HORROCKS ENGINEERING, INC. AND THEIR AGENTS OF ANY RESPONSIBILITY FOR THE ANCHORAGE, INSTALLATION, AND USE OF THIS TENT.

THE TENT IS A TEMPORARY STRUCTURE AND WILL STAND FOR A PERIOD OF 180 DAYS.

**Design Criteria**

Governing Building Code(s): 2018 IBC

Occupancy Category= II  
 Roof Dead= 1.5 psf  
 Roof Utility (Live)= 0.75 psf  
 Snow= 0 psf  
 Overall Tent Size= 50' x 100'  
 Tent Classification= 50' x TecTrac Tent  
 Tent Width= 50 ft  
 Tent Length= 100 ft  
 Max. Bay Width= 20 ft  
 Column Height= 10 ft  
 Peak Frame Height= 19.92 ft  
 Elevation Above Sea Level,  $z_g$  = 6352 ft

$\theta$ = 21.64 °  
 Roof Type= Gable

Wind Speed (V)= 120 mph  
 Exposure Category= C  
 Enclosed Building:

$K_{zt}$ = 1  
 $K_e$ = 0.795  
 $K_z$ = 0.85  
 $K_H$ = 0.85  
 G= 1.00  
 $K_d$ = 0.85  
 $-GC_{pi}$ = -0.18  
 $GC_{pi}$ = 0.18  
 $q_h$ = 9.87 psf (EQ 26.10-1)  
 $q_s$ = 9.87 psf (EQ 26.10-1)  
 Wind Reduction Factor= 0.683

MAXIMUM LIVE  
 LOAD PER FRAME  
 IS 750 LBS

ALLOWABLE WIND  
 SPEED IS 75 MPH

Worse Cases for Net Wind Pressure

Condition 2

Windward Wall Pnet= 9.67 psf  
 Leeward Wall Pnet= -3.16 psf  
 Windward Roof Pnet= 2.30 psf  
 Leeward Roof Pnet= -4.15 psf

$\theta < 10^\circ$  and parallel to ridge roof, Pnet= 0.00 psf

Condition 3

Windward Wall Pnet= 6.12 psf  
 Leeward Wall Pnet= -6.71 psf  
 Windward Roof Pnet= -4.93 psf  
 Leeward Roof Pnet= -7.70 psf

$\theta < 10^\circ$  and parallel to ridge roof, Pnet= -4.74 psf

Condition 1 (Figure 27.4-1)

Windward wall,  $C_p$ = 0.8  
 Windward roof,  $C_p$ = -0.32  
 leeward roof,  $C_p$ = -0.60  
 leeward wall,  $C_p$ = -0.50

$\theta < 10^\circ$  and parallel to ridge roof,  $C_p$ = -0.3

Condition 2 (Figure 27.4-1)

Windward wall,  $C_p$ = 0.8  
 Windward roof,  $C_p$ = 0.16  
 leeward roof,  $C_p$ = -0.60  
 Leeward wall,  $C_p$ = -0.50

$\theta < 10^\circ$  and parallel to ridge roof,  $C_p$ = -0.18



COMMENTARY CH. 26 OF ASCE 7-16:

$$P_n := 1 - (1 - P_a)^n \quad \text{(C26.5-3 ASCE 7-16)}$$

$P_n$  = PROBABILITY THAT THE WIND SPEED ASSOCIATED WITH A CERTAIN ANNUAL PROBABILITY  $P_a$  WILL BE EQUATED OR EXCEEDED AT LEAST ONCE DURING AN EXPOSURE PERIOD OF n YEARS.

$$P_a := \frac{1}{MRI}$$

MRI = MEAN RECCURANCE INTERVAL (RETURN PERIOD)

n = EXPOSURE PERIOD

- ASCE 7-16 RISK CATEGORY II WIND DESIGN CRITERIA

$$MRI := 700 \text{ yrs.}$$

$$n := 50 \text{ yrs.}$$

$$P_a := \frac{1}{700} = 0.0014$$

$$P_n := 1 - (1 - 0.00143)^{50} = 0.0691$$

-IT HAS BEEN DETERMINED THAT FOR A TEMPORARY STRUCTURE EXPOSED FOR 180 DAYS OR LESS A MEAN RECCURANCE INTERVAL OF 7.5 YEARS (MRI=7.5 yrs) WOULD BE APPROPRIATE BECAUSE IT WILL YEILD

AN EQUIVALENT PROBABILITY ( $P_n$ )

$$MRI := 7.5 \text{ yrs.}$$

$$n := 0.5 \text{ yrs.}$$

$$P_a := \frac{1}{7.5} = 0.1333$$

$$P_n := 1 - (1 - 0.13333)^{0.5} = 0.069 \quad \text{<-- EQUIVALENT PROBABILITY TO ASCE 7-16 RISK CATEGORY II WIND DESIGN CRITERIA}$$

RATIO OF WIND SPEED OF AXLY RETURN PERIOD TO THE 50-YEAR RETURN PERIOD WIND SPEED CAN BE COMPUTED BY PETERKA & SHAHID (1998).

$$F_{RA} := 0.45 + 0.085 \cdot \ln(12 \cdot T) \quad \text{(C26.5-1 ASCE 7-16)}$$

$F_{RA}$  = MRI MULTIPLICATION FACTOR

T = RETURN PERIOD OR MRI

- 700 MRI

$$F_{RA, 700MRI} := 0.45 + 0.085 \cdot \ln(12 \cdot 700) = 1.2181$$

- 7.5 MRI

$$F_{RA, 7.5MRI} := 0.45 + 0.085 \cdot \ln(12 \cdot 7.5) = 0.8325$$

-Reduction Factor:

$$\frac{F_{RA, 7.5MRI}}{F_{RA, 700MRI}} = \frac{0.8325}{1.2181} = 0.6834$$

**Fully Enclosed Building-Longitudinal**

Frame Span=	50 ft
Max. Bay Width=	20 ft
Column Height=	10 ft
Peak Frame Height=	19.92 ft
Tent Length=	100 ft
No. of Braced Bay=	3
Wall Trib. Area=	500 ft <sup>2</sup>
Gable Roof Trib. Area=	248 ft <sup>2</sup>
Roof Dead=	1.5 psf
Roof Utility (Live)=	0.75 psf
Snow=	0 psf
$\theta$ =	21.64 °

**Vertical Loads**

Dead <sub>Total</sub> =	1500 lbs
Live <sub>Total</sub> =	750 lbs

**Loads - Condition 1**

Windward Wall P <sub>net</sub> =	9.7 psf
Leeward Wall P <sub>net</sub> =	-3.2 psf
Windward Roof P <sub>net</sub> =	2.3 psf
Leeward Roof P <sub>net</sub> =	-4.1 psf
$\theta < 10^\circ$ and parallel to ridge Windward roof, P <sub>net</sub> =	0.0 psf
$\theta < 10^\circ$ and parallel to ridge roof, P <sub>net</sub> =	0.0 psf

**Loads - Condition 2**

Windward Wall P <sub>net</sub> =	6.1 psf
Leeward Wall P <sub>net</sub> =	-6.7 psf
Windward Roof P <sub>net</sub> =	-4.9 psf
Leeward Roof P <sub>net</sub> =	-7.7 psf
$\theta < 10^\circ$ and parallel to ridge Windward roof, P <sub>net</sub> =	-7.3 psf
$\theta < 10^\circ$ and parallel to ridge roof, P <sub>net</sub> =	-4.7 psf

**Longitudinal Wind (C1)**

Windward Wall Force=	4837.4 lbs
Leeward Wall Force=	1579.6 lbs
Gable Roof Windward Force (Horizontal)=	2399.4 lbs
Gable Roof Leeward Force (Horizontal)=	783.5 lbs

Horizontal V=	9600 lbs
Vertical V=	0 lbs

Vertical (+ = Up, - = Down)

**Longitudinal Shear (C1)**

Governing Load Combination = D+.6W

V <sub>Total</sub> =	5760 lbs
V=	960 lbs per column

**Longitudinal Wind (C2)**

Windward Wall Force=	3060.4 lbs
Leeward Wall Force=	3356.6 lbs
Gable Roof Windward Force=	1518.0 lbs
Gable Roof Leeward Force=	1664.9 lbs

Horizontal V=	9600 lbs
Vertical V=	0 lbs

Vertical (+ = Up, - = Down)

**Longitudinal Shear (C2)**

Governing Load Combination = D+.6W

V <sub>Total</sub> =	5760 lbs
V=	960 lbs per column

**Force Reaction Details (Factored)**

## Dead Load

	Max. V, Kips		Max. P, Kips		Max. M, Kip-ft	
	(+)	(-)	(+)	(-)	(+)	(-)
Windward Column	None	-0.31	None	-0.75	0.00	-3.05
Windward Rafter	0.58	-0.11	None	-0.56	3.54	-3.05
Leeward Rafter	0.11	-0.58	None	-0.56	3.54	-3.05
Leeward Column	0.31	None	None	-0.75	0.00	-3.05

(+) P: Tension  
 (-) P: Compression  
 (+) M: Bending on bottom  
 (-) M: Bending on top

## Live Load

	Max. V, Kips		Max. P, Kips		Max. M, Kip-ft	
	(+)	(-)	(+)	(-)	(+)	(-)
Windward Column	None	-0.15	None	-0.38	0.00	-1.53
Windward Rafter	0.29	-0.06	None	-0.28	1.77	-1.53
Leeward Rafter	0.06	-0.29	None	-0.28	1.77	-1.53
Leeward Column	0.15	None	None	-0.38	0.00	-1.53

## Snow Load

	Max. V, Kips		Max. P, Kips		Max. M, Kip-ft	
	(+)	(-)	(+)	(-)	(+)	(-)
Windward Column	0.00	None	0.00	None	0.00	None
Windward Rafter	0.00	None	0.00	None	0.00	None
Leeward Rafter	0.00	None	0.00	None	0.00	None
Leeward Column	0.00	None	0.00	None	0.00	None

## Wind (Cond. 1) in Transverse direction

	Max. V, Kips		Max. P, Kips		Max. M, Kip-ft	
	(+)	(-)	(+)	(-)	(+)	(-)
Windward Column	2.04	None	0.27	None	10.73	None
Windward Rafter	None	-0.67	0.20	None	10.73	-1.13
Leeward Rafter	0.20	-0.62	None	-0.31	None	-7.46
Leeward Column	1.00	None	0.07	None	0.00	-6.82

## Wind (Cond. 2) in Transverse direction

	Max. V, Kips		Max. P, Kips		Max. M, Kip-ft	
	(+)	(-)	(+)	(-)	(+)	(-)
Windward Column	1.91	None	1.35	None	13.02	None
Windward Rafter	None	-1.00	1.14	None	13.02	-0.83
Leeward Rafter	0.73	-0.80	0.81	None	None	-6.48
Leeward Column	0.85	-0.49	0.98	None	0.00	-2.71

**Maximum Force and Moment on Each Member (Factored)**

	Max. Trans. V, Kips	Max. P, Kips	Max. M, Kip-ft
Windward Column	1.04	1.13	5.98
Windward Rafter	0.88	0.84	6.43
Leeward Rafter	0.88	0.91	7.26
Leeward Column	0.90	1.13	7.26

<b>Column Check</b>
---------------------

Cross-sectional Properties: Rectangular tubular

TECTRACK SK

Material: T6

		x-x Axis		y-y Axis	
Wall Thickness, t=	0.125 in	A=	3.016 in <sup>2</sup>	J=	1.6875 in <sup>4</sup>
Unbraced length, L <sub>x-x</sub> =	10 ft	I <sub>x</sub> =	10.55 in <sup>4</sup>	I <sub>y</sub> =	3.565 in <sup>4</sup>
w=	3.375 in	S <sub>x</sub> =	4.12 in <sup>3</sup>	S <sub>y</sub> =	2.113 in <sup>3</sup>
d=	5.125 in	r <sub>x</sub> =	1.87 in	r <sub>y</sub> =	1.087 in
Braced length=	0 ft	z <sub>x</sub> =	4.116 in <sup>3</sup>	z <sub>y</sub> =	2.113 in <sup>3</sup>
Unbraced length, L <sub>y-y</sub> =	10 ft	h/t=	39.000	h/t=	25.000
		c <sub>dx</sub> =	2.563	c <sub>dy</sub> =	1.6875
				Rb=	1.625
Material Properties: 6061-T6 Aluminum					
F <sub>tu</sub> =	38 ksi	per Table 3.3-1		F <sub>ty</sub> =	35 ksi
F <sub>cy</sub> =	35 ksi	per Table 3.3-1		F <sub>su</sub> =	24 ksi
E=	10100 ksi	per Table 3.3-1			
n <sub>u</sub> =	1.95	Table 3.4-1		n <sub>y</sub> =	1.65
k <sub>1</sub> =	0.5	Table 3.3-4		k <sub>2</sub> =	2.04

**Allowable Compressive Stress:**

Material Buckling Constants:

Bc=	39.37 ksi	Dc=	0.25
Cc=	65.67		

Column Slenderness Prop:

k=	2 Pinned/fixed rotation		
S <sub>1</sub> =	-8.13	=	(B <sub>c</sub> -n <sub>u</sub> F <sub>cy</sub> /n <sub>y</sub> )/D <sub>c</sub> , Eq. 3.4.7-4, per Table 3.4-3
S <sub>2</sub> =	65.67	=	C <sub>c</sub> , Eq. 3.4.7-5, per Table 3.4-3

Axial Compression in Columns, Gross Section

Axis X-X	KL/r <sub>x-x</sub> =	128.34
	Compressive Stress, F <sub>c</sub> =	3.10 ksi
Axis X-X	KL/r <sub>y-y</sub> =	220.79
	Compressive Stress, F <sub>c</sub> =	1.05 ksi

Allowable compressive stress :

Allowable compressive stress, F <sub>c</sub> =	1.05	The smaller value obtained from these two cases
Max. compressive stress, f <sub>a</sub> =	0.37 <	1.05 Therefore OK.

**Shear Stress Capacity:**

Material Buckling Constants:

B <sub>s</sub> =	26.13 ksi	D <sub>s</sub> =	0.13
C <sub>s</sub> =	80.61		
S <sub>1</sub> =	35.633	=	(B <sub>s</sub> -F <sub>ty</sub> /3 <sup>1/2</sup> )/(1.25*D <sub>s</sub> ), Eq. 3.4.7-4, per Table 3.4-3
S <sub>2</sub> =	64.491	=	C <sub>s</sub> /1.25, Eq. 3.4.7-5, per Table 3.4-3

Shear in elements -unstiffened flat elements supported on both edges

Axis X-X

Allowable Shear Stress, F <sub>s</sub> =	11.91 ksi, Eqs 3.4.20-1 to 3
Max. shear stress, f <sub>s</sub> =	1.33 < 11.91 Therefore OK.

Axis Y-Y

Allowable Shear Stress, F <sub>s</sub> =	12.25 ksi, Eqs 3.4.20-1 to 3
Max. shear stress, f <sub>s</sub> =	1.23 < 12.25 Therefore OK.

**Moment Capacity**

Allowable moment, M <sub>n</sub> =	12.02 =F <sub>y</sub> *S, Kip-ft.
Max. moment, M=	7.26 < 12.02 Therefore OK.

**Compressive Stress Capacity Due to Bending by Own Plan:**

<u>Material Buckling Constants:</u>				
	$B_{br} = 66.76$	ksi	$= 1.3F_{cy}[1 + (F_{cy})^{1/3}/7]$ , per Table 3.3-3	$D_{br} = 0.665 = (B_{br}/20) * (6B_{br}/E)^{1/2}$
	$C_{br} = 66.95$		$= 2 * B_{br} / (3D_{br})$ , per Table 3.3-3	
Axis X-X				
Case 1:				
	$c_o = 2.56$		$c_c = -2.56$	$c_o/c_c = -1.00039$
	$S_1 = 49.215$		$= (B_{br} - 1.3F_{cy}) / (m * D_{br})$ , Eq. 3.4.18-4, per Table 3.4-3	$m = 0.6498732$
	$S_2 = 77.267$		$= k_1 B_{br} / (m * D_{br})$ , Eq. 3.4.18-5, per Table 3.4-3	
	Compressive stress, $F_c = 27.58$		Ksi	
Case 2:				
	$c_o = -2.56$		$c_c = 2.563$	$c_o/c_c = -0.99961$
	$S_1 = 49.190$		$= (B_{br} - 1.3F_{cy}) / (m * D_{br})$ , Eq. 3.4.18-4, per Table 3.4-3	$m = 0.6501951$
	$S_2 = 77.228$		$= k_1 B_{br} / (m * D_{br})$ , Eq. 3.4.18-5, per Table 3.4-3	
	Compressive stress, $F_c = 27.58$			
Axis Y-Y:				
Case 1:				
	$c_o = 1.69$		$c_c = -1.69$	$c_o/c_c = -1$
	$S_1 = 49.205$		$= (B_{br} - 1.3F_{cy}) / (m * D_{br})$ , Eq. 3.4.18-4, per Table 3.4-3	$m = 0.65$
	$S_2 = 77.252$		$= k_1 B_{br} / (m * D_{br})$ , Eq. 3.4.18-5, per Table 3.4-3	
	Compressive stress, $F_c = 27.57576$			
Case 2:				
	$c_o = -1.69$		$c_c = 1.69$	$c_o/c_c = -1$
	$S_1 = 49.205$		$= (B_{br} - 1.3F_{cy}) / (m * D_{br})$ , Eq. 3.4.18-4, per Table 3.4-3	$m = 0.65$
	$S_2 = 77.252$		$= k_1 B_{br} / (m * D_{br})$ , Eq. 3.4.18-5, per Table 3.4-3	
	Compressive stress, $F_c = 27.57576$			
<u>Allowable compressive stress</u>				
	$F_{cy} =$	27.58	The least value of compressive stress obtained from all four cases	

**Stability Check:**

## 1) Combined compression and bending (Section 4.1.1)

$$f_a = 0.37 = \text{Bearing}/A$$

$$F_a = F_{a0} = 3.10$$

$$f_{bx} = 21.15 = M/S_{xx}$$

$$F_{bx} = 27.58 \text{ Min. allowable compressive stress by x-x axis due to bending}$$

$$C_{mx} = 0.85$$

$$F_{ex} = 3.10 \pi^2 E / [n_u (kL/r_{xx})^2]$$

$$f_{by} = 0.00 = M/S_{yy}$$

$$F_{by} = 27.58 \text{ Min. allowable compressive stress by y-y axis due to bending}$$

$$C_{my} = 0.85$$

$$F_{ey} = 1.05 \pi^2 E / [n_u (kL/r_{yy})^2]$$

$$\text{Because } f_a/F_a = 0.120 < 0.15$$

$$f_a/F_a + f_{bx}/F_{bx} + f_{by}/F_{by} = 0.89$$

$$\text{Check } 0.89 \leq 1$$

Therefore, It is **STABLE.**

## 2) Combined shear, compression and bending (Section 4.4)

$$f_a = 0.37 = \text{Bearing}/A$$

$$F_a = 3.10 \text{ Min allowable axial compressive stress}$$

$$f_b = 21.15 = M/S$$

$$F_b = 27.58 \text{ Min allowable compressive stress due to bending moment}$$

$$f_s = 1.33 = \text{Shear}/(2ht)$$

$$F_s = 11.91 \text{ Min allowable shear}$$

$$f_a/F_a + (f_b/F_b)^2 + (f_s/F_s)^2 = 0.72$$

$$\text{Check } 0.72 \leq 1$$

Therefore, It is **STABLE.**

<b>Rafter Check</b>
---------------------

Cross-sectional Properties: Rectangular tubular

TECTRACK SK

Material: T6

		x-x Axis		y-y Axis	
Wall Thickness, t=	0.125 in	A=	3.016 in <sup>2</sup>	J=	1.6875 in <sup>4</sup>
Unbraced length, L <sub>x-x</sub> =	26.89622 ft	I <sub>x</sub> =	10.55 in <sup>4</sup>	I <sub>y</sub> =	3.565 in <sup>4</sup>
w=	3.375 in	S <sub>x</sub> =	4.12 in <sup>3</sup>	S <sub>y</sub> =	2.113 in <sup>3</sup>
d=	5.125 in	r <sub>x</sub> =	1.87 in	r <sub>y</sub> =	1.087 in
Braced length=	0 ft	z <sub>x</sub> =	4.116 in <sup>3</sup>	z <sub>y</sub> =	2.113 in <sup>3</sup>
Unbraced length, L <sub>y-y</sub> =	5.38 ft	h/t=	39.000	h/t=	25.000
		c <sub>dx</sub> =	2.563	c <sub>dy</sub> =	1.6875
				Rb=	1.625
Material Properties: 6061-T6 Aluminum					
F <sub>tu</sub> =	38 ksi	per Table 3.3-1		F <sub>ty</sub> =	35 ksi Table 3.3-1
F <sub>cy</sub> =	35 ksi	per Table 3.3-1		F <sub>su</sub> =	24 ksi Table 3.3-1
E=	10100 ksi	per Table 3.3-1			
n <sub>u</sub> =	1.95	Table 3.4-1		n <sub>y</sub> =	1.65 Table 3.4-1
k <sub>1</sub> =	0.5	Table 3.3-4		k <sub>2</sub> =	2.04 Table 3.3-4

**Allowable Compressive Stress:**

Material Buckling Constants:

B <sub>c</sub> =	39.37 ksi	D <sub>c</sub> =	0.25
C <sub>c</sub> =	65.67		

Column Slenderness Prop:

k=	1.2 (Pinned/fixed)		
S <sub>1</sub> =	-8.13	= (B <sub>c</sub> ·n <sub>u</sub> ·F <sub>cy</sub> /n <sub>y</sub> )/D <sub>c</sub> , Eq. 3.4.7-4, per Table 3.4-3	
S <sub>2</sub> =	65.67	= C <sub>c</sub> , Eq. 3.4.7-5, per Table 3.4-3	

Axial Compression in Columns, Gross Section

Axis X-X	KL/r <sub>x-x</sub> =	41.42
	Compressive Stress, F <sub>c</sub> =	1.19 ksi
Axis X-X	KL/r <sub>y-y</sub> =	71.26
	Compressive Stress, F <sub>c</sub> =	10.07 ksi

Allowable compressive stress :

Allowable compressive stress, F <sub>c</sub> =	1.19	The smaller value obtained from these two cases
Max. compressive stress, f <sub>a</sub> =	0.30 <	1.19 Therefore <b>OK</b> .

**Shear Stress Capacity:**

Material Buckling Constants:

B <sub>s</sub> =	26.13 ksi	D <sub>s</sub> =	0.13
C <sub>s</sub> =	80.61		
S <sub>1</sub> =	35.633	= (B <sub>s</sub> ·F <sub>ty</sub> /3 <sup>1/2</sup> )/(1.25·D <sub>s</sub> ), Eq. 3.4.7-4, per Table 3.4-3	
S <sub>2</sub> =	64.491	= C <sub>s</sub> /1.25, Eq. 3.4.7-5, per Table 3.4-3	

Shear in elements -unstiffened flat elements supported on both edges

Axis X-X

Allowable Shear Stress, F <sub>s</sub> =	11.91 ksi, Eqs 3.4.20-1 to 3	
Max. shear stress, f <sub>s</sub> =	1.23 <	11.91 Therefore <b>OK</b> .

Axis Y-Y

Allowable Shear Stress, F <sub>s</sub> =	12.25 ksi, Eqs 3.4.20-1 to 3	
Max. shear stress, f <sub>s</sub> =	1.12 <	12.25 Therefore <b>OK</b> .

**Moment Capacity**

Allowable moment,  $M_n = 12.02 = F_y * S$ , Kip-ft.  
 Max. moment,  $M = 7.26 < 12.02$  Therefore **OK**.

**Compressive Stress Capacity Due to Bending by Own Plan:**

Material Buckling Constants:

$$B_{br} = 66.76 \text{ ksi} = 1.3 F_{cy} [1 + (F_{cy})^{1/3} / 7], \text{ per Table 3.3-3} \quad D_{br} = 0.665 = (B_{br} / 20) * (6 B_{br} / E)^{1/2}$$

$$C_{br} = 66.95 = 2 * B_{br} / (3 D_{br}), \text{ per Table 3.3-3}$$

Axis X-X

Case 1:

$$c_o = 2.56 \quad c_c = -2.56 \quad c_o / c_c = -1.00039 \quad m = 0.649873$$

$$S_1 = 49.215 = (B_{br} - 1.3 F_{cy}) / (m * D_{br}), \text{ Eq. 3.4.18-4, per Table 3.4-3}$$

$$S_2 = 77.267 = k_1 B_{br} / (m * D_{br}), \text{ Eq. 3.4.18-5, per Table 3.4-3}$$

Compressive stress,  $F_c = 27.58$  Ksi

Case 2:

$$c_o = -2.56 \quad c_c = 2.563 \quad c_o / c_c = -0.99961 \quad m = 0.650195$$

$$S_1 = 49.190 = (B_{br} - 1.3 F_{cy}) / (m * D_{br}), \text{ Eq. 3.4.18-4, per Table 3.4-3}$$

$$S_2 = 77.228 = k_1 B_{br} / (m * D_{br}), \text{ Eq. 3.4.18-5, per Table 3.4-3}$$

Compressive stress,  $F_c = 27.58$

Axis Y-Y:

Case 1:

$$c_o = 1.69 \quad c_c = -1.69 \quad c_o / c_c = -1 \quad m = 0.65$$

$$S_1 = 49.205 = (B_{br} - 1.3 F_{cy}) / (m * D_{br}), \text{ Eq. 3.4.18-4, per Table 3.4-3}$$

$$S_2 = 77.252 = k_1 B_{br} / (m * D_{br}), \text{ Eq. 3.4.18-5, per Table 3.4-3}$$

Compressive stress,  $F_c = 27.57576$

Case 2:

$$c_o = -1.69 \quad c_c = 1.69 \quad c_o / c_c = -1 \quad m = 0.65$$

$$S_1 = 49.205 = (B_{br} - 1.3 F_{cy}) / (m * D_{br}), \text{ Eq. 3.4.18-4, per Table 3.4-3}$$

$$S_2 = 77.252 = k_1 B_{br} / (m * D_{br}), \text{ Eq. 3.4.18-5, per Table 3.4-3}$$

Compressive stress,  $F_c = 27.57576$

Allowable compressive stress

$F_{cy} = 27.58$  The least value of compressive stress obtained from all four cases

**Stability Check:**

1) Combined compression and bending (Section 4.1.1)

$f_a =$	0.30	= Bearing/A
$F_a = F_{ao} =$	1.19	
$f_{bx} =$	21.15	= M/S <sub>xx</sub>
$F_{bx} =$	27.58	Min. allowable compressive stress by x-x axis due to bending
$C_{mx} =$	0.64	
$F_{ex} =$	1.19	$\pi^2 E / [n_u (kL/r_{xx})^2]$
$f_{by} =$	0.00	= M/S <sub>yy</sub>
$F_{by} =$	27.58	Min. allowable compressive stress by y-y axis due to bending
$C_{my} =$	0.64	
$F_{ey} =$	0.40	$\pi^2 E / [n_u (kL/r_{yy})^2]$

Because $f_a/F_a =$	0.254	>=	0.15
$f_a/F_a + C_{mx}f_{bx}/[F_{bx}(1-f_a/F_{ex}) + C_{my}f_{by}/[F_{by}(1-f_a/F_{ey})]] =$	0.91		
Check	0.91	<=	1
$f_a/F_{ao} + f_{bx}/F_{bx} + f_{by}/F_{by} =$	1.02		
Check	1.02	>	1
Therefore, It is	<b>NOT STABLE.</b>		

← WITHIN 5%  
OVERSTRESSED.  
THEREFORE OK

2) Combined shear, compression and bending (Section 4.4)

$f_a =$	0.30	= Bearing/A	
$F_a =$	1.19	Min allowable axial compressive stress	
$f_b =$	21.15	= M/S	
$F_b =$	27.58	Min allowable compressive stress due to bending moment	
$f_s =$	1.23	= Shear/(2ht)	
$F_s =$	11.91	Min allowable shear	
$f_a/F_a + (f_b/F_b)^2 + (f_s/F_s)^2 =$	0.85		
Check	0.85	<=	1
Therefore, It is	<b>STABLE.</b>		

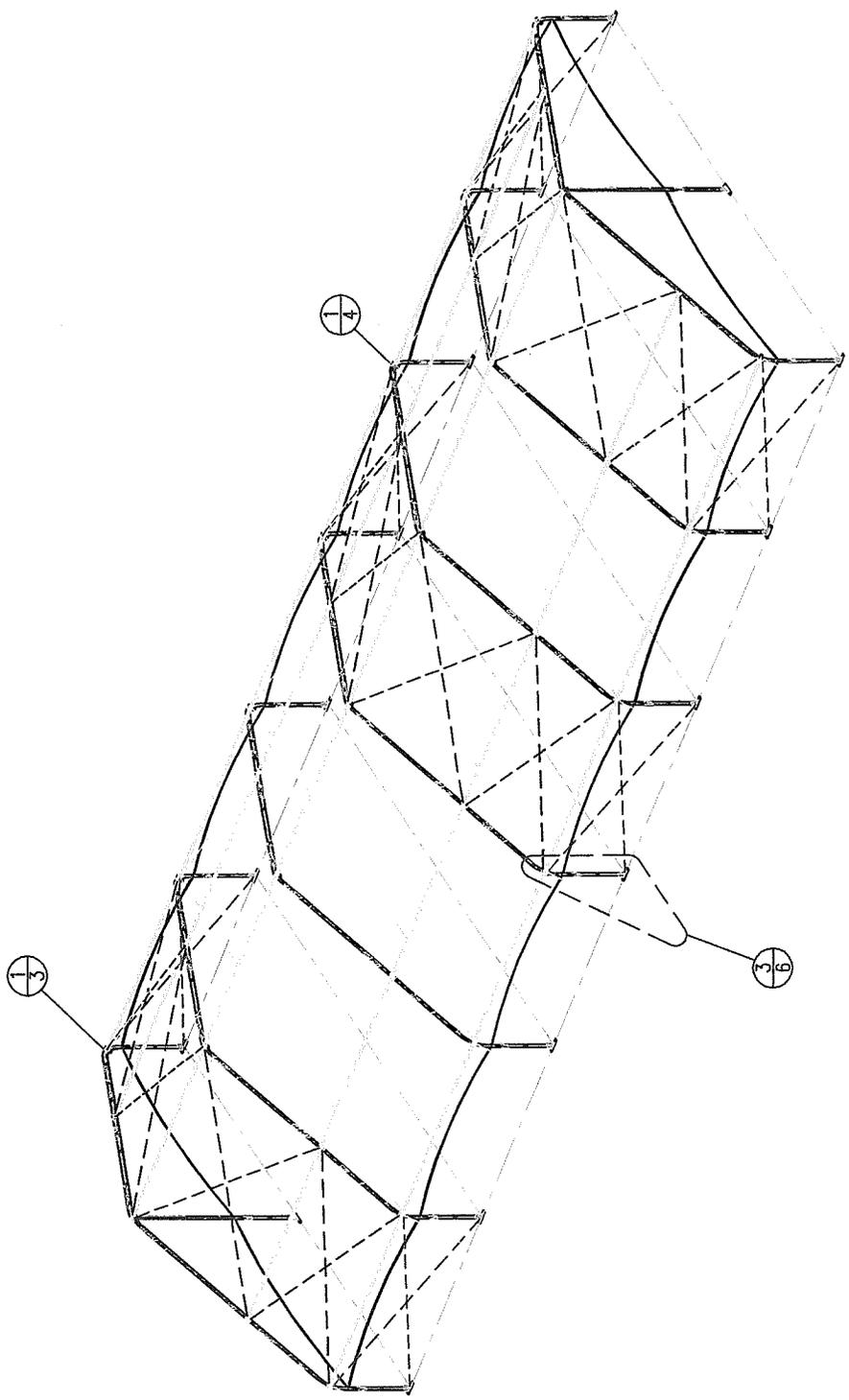
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OWNER: N/A  
DRAWN: ELVIS  
DATE: 4/1/2013

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STANDARD	TECTRAC SK / STANDARD		50' W EXPANSION OPTIONS	
REV	ORDER NUMBER	CODE	SIZE	DRAWING NUMBER
0	AZ-50'	W-TECTRAC SK		



20' IS THE MAXIMUM WIDTH FOR BAY, BAYWIDTH CAN VARY  
 IN THE FIRST 100' 2 SETS OF CABLE BAYS ARE REQUIRED  
 DISTANCE BETWEEN CABLE BAYS SHOULD BE NO MORE THAN 60' AND THEN 1 MORE FOR EACH 100'

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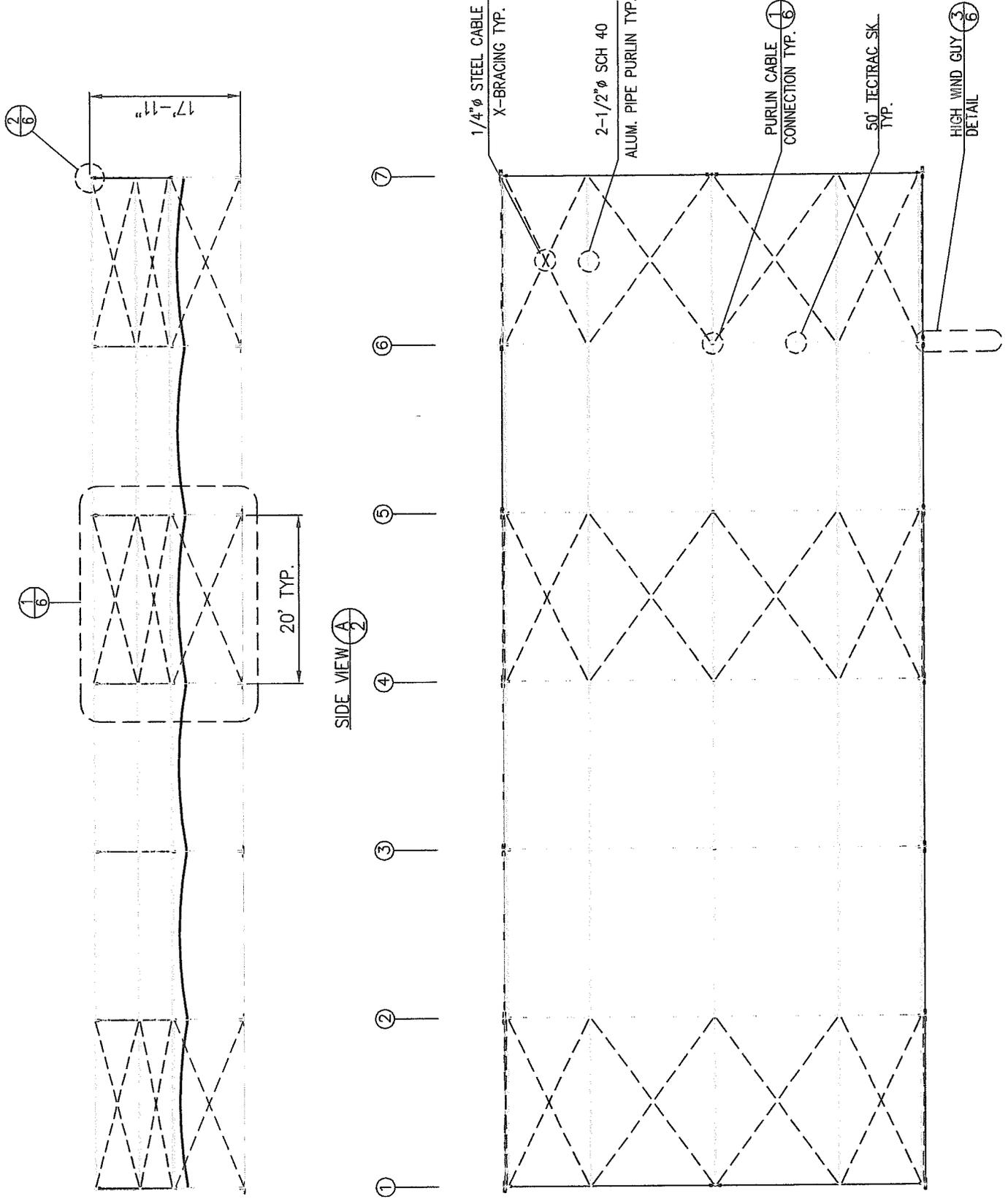
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ENGINEER: N/A  
 DRAWN: ELMS  
 DATE: 4/1/2013  
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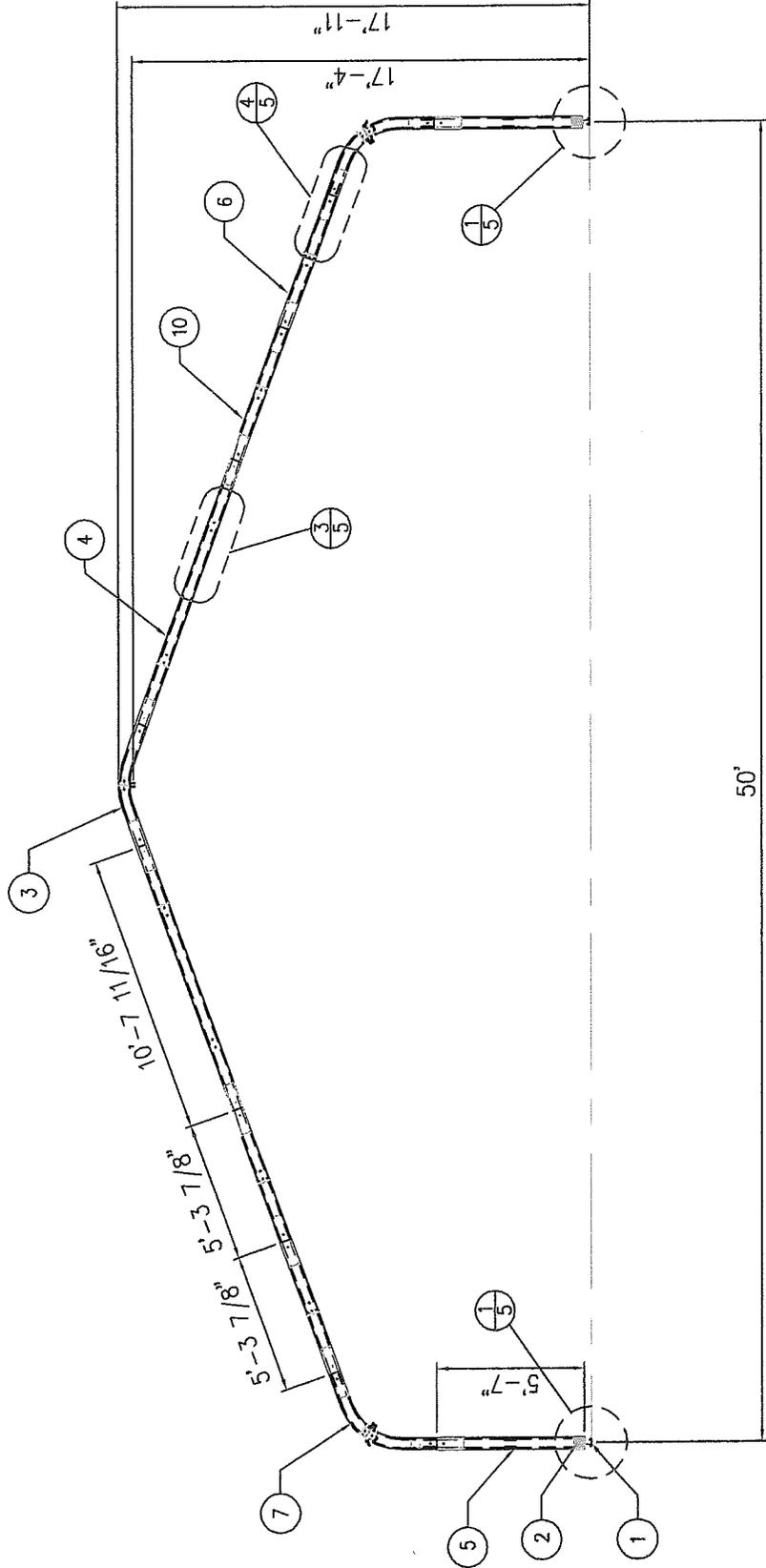


REV	DESCRIPTION	CODE	SIZE	DRAWING NUMBER
0	TOSK			50' W - TECTRAC
TECTRAC SK / STANDARD 50' W CONFIGURATION				

# STANDARD



ITEM	QUANTITY	DWG. NO.	DESCRIPTION
1	2	TCSK3109	BASE PLATE
2	2	TCSK3110	BASE INSERT
3	1	TCSK3100	APEX ASSY.
4	2	TCSK3105	LONG STRAIGHT
5	2	TCSK3102	LEG ASSY.
6	2	TCSK3103	SHORT STRAIGHT ASSY.
7	2	TCSK3101	EAVE ASSY.
8	2	TCSK3104	SHORT STRAIGHT (w/ BRACKET) ASSY.



50'

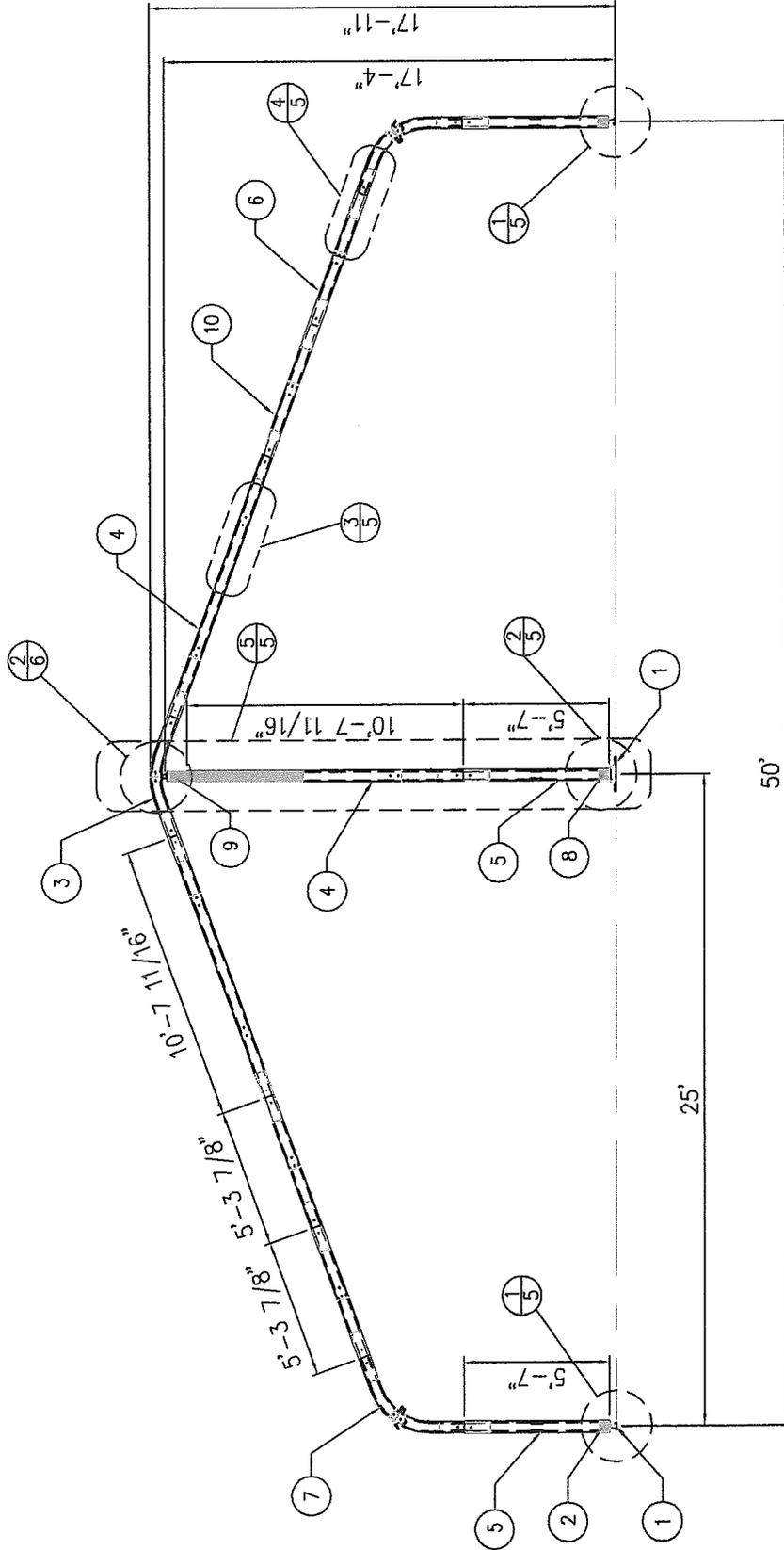
CENTER BAY ELEVATION 1/4

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TECTRAC SK / STANDARD 50' WIDEX 8' LEG BEAM PROFILE		PART DESCRIPTION CODE SIZE DRAWING NUMBER
TCSK AZ 50' WIDE - PROFILE		REV 2



2655 COLUMBIA ST. TORRANCE, CA 90503  
 (800) 228-3687 - FAX (310) 581-0722

ITEM	QUANTITY	DWG. NO.	DESCRIPTION
1	3	TCSK3109	BASE PLATE
2	2	TCSK3110	BASE INSERT
3	1	TCSK3100	APEX ASSY.
4	3	TCSK3105	LONG STRAIGHT
5	3	TCSK3102	LEG ASSY.
6	2	TCSK3103	SHORT STRAIGHT ASSY.
7	2	TCSK3101	EAVE ASSY.
8	1	TCSK3113	END COLUMN BASE INSERT
9	1	TCSK3112	END COLUMN TOP INSERT
10	2	TCSK3104	SHORT STRAIGHT (w/ BRACKET) ASSY.



END BEAM ELEVATION 1 3

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<p>TECTRAC SK / STANDARD          50' WIDEX 8' LEG BEAM PROFILE</p>		<p>2655 COLUMBIA ST. TORRANCE, CA. 90503          (800) 228-3687 - FAX (310) 381-0722</p>
<p>TCSK          AZ 50' WIDE - PROFILE</p>	<p>CODE: _____          SITE: _____          DRAWING NUMBER: _____</p>	<p>CHECKED: _____          DATE: 4/1/2013</p>

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DATE	12/18/2012
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DRAWN	N/A
ELVIS	

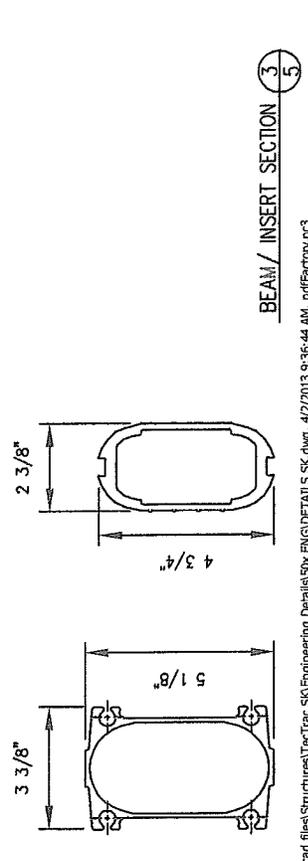
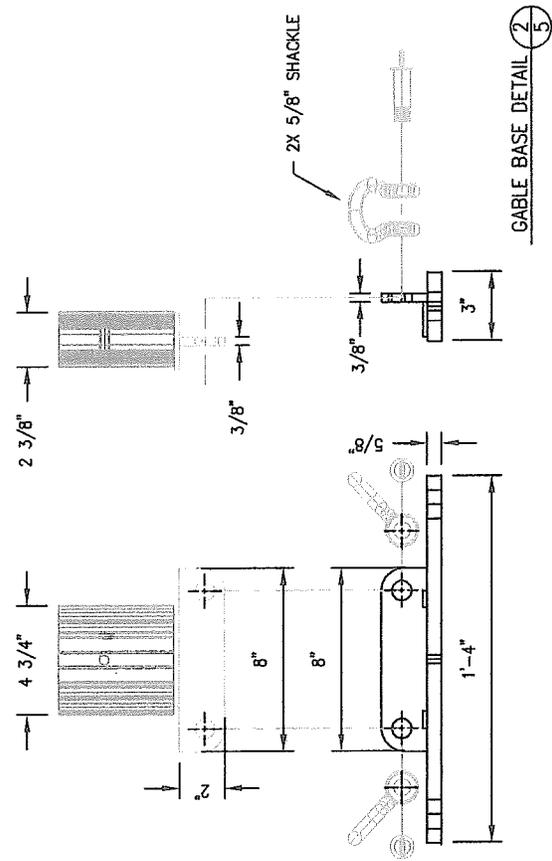
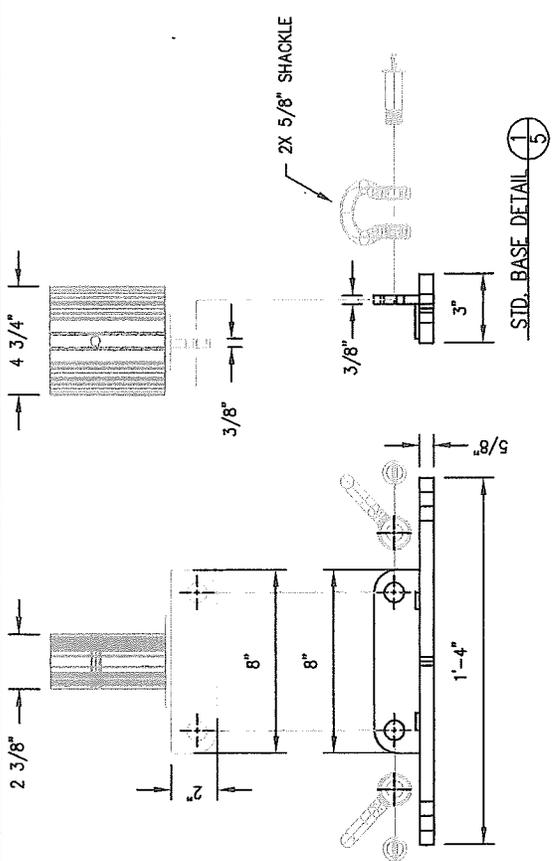
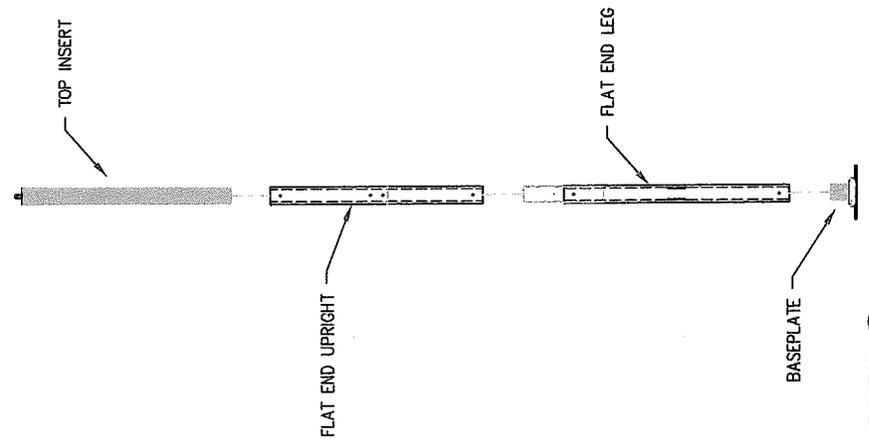
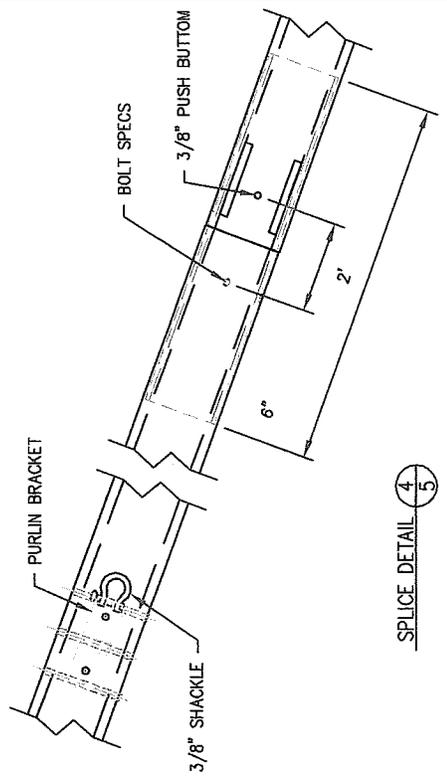
REV		0
DRAWING NUMBER	AZ - TECTRAC SK DETAIL	

# STANDARD

## TECTRAC SK / STANDARD DETAILS



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Force Reaction Summary for Frame tentTransverse Shear

Load Comb.: 0.6D+0.6W1

V= 1.04 Kips per leg

Bearing

Load Comb.: D+Lr

Bearing= 1.13 Kips per column

Uplift

Load Comb.: 0.6D+0.6W2

Uplift= 0.36 Kips per tie down

Longitudinal Shear

Load Comb.: D+0.6W

V= 0.96 Kips per leg

Tent: 50' x TecTrac Tent

Span: 50 ft

Bay width: 20 ft

Wind Speed: 120 mph

EXPOSURE C

ASCE 7-16

CODE: 2018 IBC

APPLICATION: SHORT TERM RENTAL

FACTOR OF SAFETY: 2

**SAMPLE**

1000	ACTUAL LOAD VALUE
2000	MINIMUM DESIGN LOAD FOR ANCHORING SYSTEM*

\*MINIMUM DESIGN LOAD FOR ANCHORING SYSTEM IS CALCULATED USING A FACTOR OF SAFETY = 2.0 SOME FIXED MECHANICAL ANCHORS HAVING ULTIMATE LOADS IN EXCESS OF THIS SPECIFIED LOAD CAN BE USED, BUT THOSE ANCHORS MUST ALSO HAVE ALLOWABLE/ WORKING LOADS GREATER THAN ACTUAL LOAD VALUE.

**TENSION**

514
1026

**UPLIFT**

363
725

**SHEAR**

363
725

**BEARING LOAD**

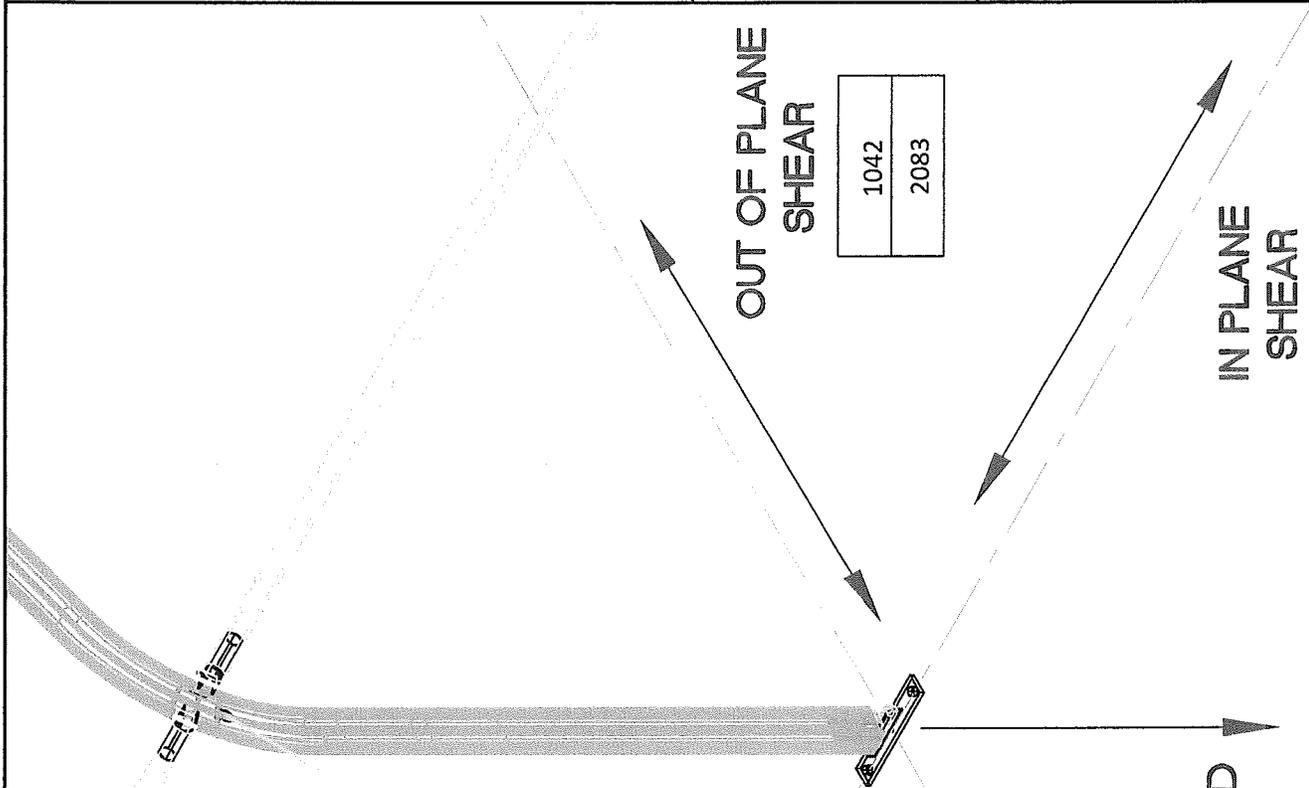
1125
2250

**IN PLANE SHEAR**

960
1920

**OUT OF PLANE SHEAR**

1042
2083



**STANDARD**

REV	DATE	DESCRIPTION
2	4/2/2013	AZ - LOAD SUMMARY TECTRAC SK

**AZTEC**  
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